

## PROCEEDINGS OF JEFFERSON COUNTY

Practice Board No. 6, be, and hereby are, ratified by this Board.  
 Seconded by Supervisor George A. Hardy and adopted.  
 All present voting "Aye."  
 Absent—Supervisors Gormley, Fassett and Bolton.

**RESOLUTION NO. 24**

**APPOINTMENT OF ELMER C. GOSIER, DEMOCRAT  
 ELECTION COMMISSIONER, SECTION 31, ELECTION LAW**  
 By Supervisor D. E. Flaherty, Chairman, Election Committee.

WHEREAS, The Chairman of the Jefferson County Democratic  
 Committee has certified in accordance with the provisions of Section  
 31 of the Election Law, recommending Elmer C. Gosier for Election  
 Commissioner,

**RESOLVED**, That the Board of Supervisors of Jefferson County  
 does hereby appoint Elmer C. Gosier, Democratic Commissioner of  
 Election in accordance with said recommendations.

Seconded by Supervisor A. J. McKenna and adopted.  
 All present voting "Aye."  
 Absent—Supervisors Gormley, Fassett and Bolton.

**RESOLUTION NO. 25**

**FEES FOR LICENSES FOR DANGEROUS WEAPONS**  
 By Supervisor Fred L. Smith, Chairman, Judiciary Committee.

**RESOLVED**, Pursuant to Sub-Division 10 of Section 1897 of the  
 Penal Law, that the fee to be collected by a judge, justice or officer  
 for each license issued, pursuant to Section 1897 of the Penal Law,  
 shall be the sum of Two Dollars (\$2.00).

Seconded by Supervisors Geo. A. Hardy, James J. Corbett and  
 adopted.  
 All present voting "Aye."  
 Absent—Supervisors Gormley, Fassett and Bolton.

**RESOLUTION NO. 26**

**MAXIMUM ALLOWANCE FOR MEALS**  
 By Supervisor Ross D. Andrus, Chairman, Ways and Means Com-

mittee.

**RESOLVED**, That the maximum allowance for meals in any one  
 day shall be the sum of Seven Dollars and Fifty Cents (\$7.50).

Seconded by Supervisors Frank Haller, F. J. Walton, Robert  
 Rofnot, Elwin E. Poor and adopted.

All present voting "Aye."

Absent—Supervisors Gormley, Fassett and Bolton.

**RESOLUTION NO. 27**

**PURCHASE OF LAND IN THE TOWN OF WORTH  
 FOR REFORESTATION PURPOSES**

By Supervisor H. E. Hamilton, Chairman, Reforestation Com-  
 mittee.

## BOARD OF SUPERVISORS

**RESOLVED**, That the County of Jefferson intends to purchase  
 parcel of land located in the Town of Worth, Jefferson County,  
 York, owned by Morris Van Camp, containing 183 plus or n  
 acres, for the sum of \$732.00,

**FURTHER RESOLVED**, That notice of hearing be held as  
 vided by Section 72-a of the General Municipal Law, and that  
 adoption of a resolution to purchase said property be deferred  
 the session of this Board next following such hearing.

Seconded by Supervisors D. C. Flaherty, E. J. Lonsdale.

Referred to Ways and Means Committee.

**NOTE**: Ways and Means Committee reported favorable and  
 olution was adopted the next session of the Board.

**RESOLUTION NO. 28**

**TRANSFER TO ELECTION COMMISSIONERS'  
 SALARY ACCOUNT**

By Supervisor D. C. Flaherty, Chairman, Election Committee.

WHEREAS, The State Commission on Pensions advised  
 October 17, 1951, that it had approved the retention of M  
 Touchette, Election Commissioner, to November 30, 1951, and  
 February 20, 1952 advised that it approved the retention u  
 February 29, 1952, and,

WHEREAS, Mary Touchette has continued to perform the du  
 of Election Commissioner, and,

WHEREAS, The Salary for December 1951, reverted to  
 general surplus account,

**RESOLVED**, That the existing appropriation for the Board  
 Election's Salary Account be, and the same hereby is increas  
 \$62.50 and the County Treasurer be, and hereby is, authorized  
 transfer the said sum of \$62.50 from the Contingent Fund to t  
 Salary Account of the Board of Elections.

Seconded by Supervisor A. J. McKenna.

Referred to Ways and Means Committee.

**NOTE**: Ways and Means Committee reported favorable and r  
 olution was adopted the next session of the Board.

**RESOLUTION NO. 29**

**AUTHORIZING CERTAIN COUNTY OFFICIALS TO ATTEND  
 MEETING OF ASSOCIATION OF HIGHWAY ENGINEERS**

By Supervisor Geo. A. Hardy, Chairman, Highway Committee.

WHEREAS, We believe it will be a benefit for the Chairman ar  
 Clerk of this Board, and the County Superintendent of Highway  
 and the Highway Committee to attend the meeting of the Associatio  
 of Highway Engineers,

**RESOLVED**, That said officials be, and hereby are, authorize  
 to attend said meeting to be held in New York City March 19, 20 an  
 21, 1952, and the County Auditor is hereby authorized to aud  
 their actual and necessary expenses, payable from their respecti  
 expense accounts.

**Jefferson County Board of Elections**  
**County Building**

Manford H. Jerome, President, Sackets Harbor, N. Y.  
Elmer C. Gosier, Secretary, Cape Vincent, N. Y.  
Kate E. Grant, Clerk, Watertown, N. Y.

Watertown, N. Y.  
May 28, 1954.

We, Manford H. Jerome and Elmer C. Gosier,  
Commissioners of the Election Board of the County of Jefferson,  
do hereby, in accordance with the provisions of the Election Law  
of the State of New York, do appoint Dorothy C. Farmer to the  
position of Clerk of the Jefferson County Board of Elections.  
This appointment to be effective June 1, 1954. The Basic salary  
to be \$3406.

*Manford H. Jerome*  
*Elmer C. Gosier*

Commissioners of Jefferson County  
Board of Elections.

**RECEIVED**

MAY 28 1954

Jefferson County Treasurers Office

STATE OF NEW YORK  
COUNTY OF JEFFERSON      SS:  
CITY OF WATERTOWN

We, Manford H. Jerome and Elmer C. Gosier, Commissioners of Election for Jefferson County, New York, do hereby designate CLAIRE C. GAFFNEY, Employee of the Board of Elections of said County, to take oaths of office of Inspectors of Election, affidavits for absentee Ballots and such other oaths or affidavits as may be necessary to the conduct of such office.

IN WITNESS WHEREOF, we have hereunto  
set our hands and seal this 7th  
day of June, 1954.

Manford H. Jerome  
Commissioner

Elmer C. Gosier  
Commissioner

STATE OF NEW YORK  
COUNTY OF JEFFERSON      SS:  
CITY OF WATERTOWN

We, Manford H. Jerome and Elmer C. Gosier, Commissioners of Election for Jefferson County, New York, do hereby designate DOROTHY C. FARMER, Clerk of the Board of Elections of said County, to take oaths of office of Inspectors of Election, affidavits for Absentee Ballots and such other oaths or affidavits as may be necessary to the conduct of such office.

IN WITNESS WHEREOF, we have hereunto  
set our hands and seal this 7th  
day of June, 1954.

Manford H. Jerome  
Commissioner

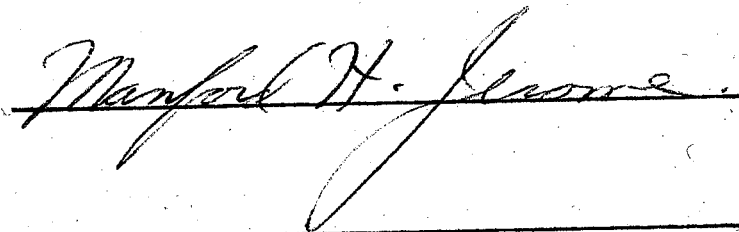
Elmer C. Gosier  
Commissioner

We, the undersigned, Commissioners of Elections of Jefferson County, do hereby appoint the following to act as Members of the Central Board for the period ending September 20, 1956:

Alvira Gould, 835 Coffeen St. Watertown, N.Y.

Mary L. Hurlburt, 1014 State St. Watertown, N.Y.

IN WITNESS WHEREOF, we have hereunto set our hands this 1st day of August, 1956.



Commissioners of Elections.

Prepare single copy and forward to your Civil Service Commission.

# REPORT OF PERSONNEL CHANGE

TO: CIVIL SERVICE COMMISSION OF JEFFERSON COUNTY, WATERTOWN, N.Y.

FROM: COUNTY DEPARTMENT OF Board of Elections  
(Name)

or TOWN OF \_\_\_\_\_ HIGHWAY DEPT. \_\_\_\_\_  
(Name)

or VILLAGE OF \_\_\_\_\_  
(Name)

or SPECIAL DISTRICT \_\_\_\_\_  
(Name)

You are hereby notified of the following personnel change.

### NATURE OF ACTION

- Permanent appointment<sup>2</sup>
- Provisional appointment<sup>2</sup>
- Temporary appointment<sup>2</sup>
- Substitute appointment<sup>2</sup>
- Competitive appointment<sup>2</sup>
- Non-competitive appointment<sup>2</sup>
- Exempt appointment
- Competitive promotion<sup>2</sup>
- Non-competitive promotion<sup>2</sup>
- Skilled or unskilled labor<sup>4</sup>
- Salary change—list old and new salary
- 20 day canvass of eligible list<sup>1</sup>
- Emergency not to exceed 30 days<sup>4</sup>
- Six months from three acceptances on list<sup>1</sup>
- During leave of absence<sup>1</sup>
- 20 day during canvass of eligible list<sup>1</sup>
- Resignation
- Termination of temporary service
- Leave of absence without pay
- Military leave of absence
- Removed on charges of incompetency or misconduct<sup>2</sup>
- Miscellaneous—list any other type of change [ Explain below ]

DATE EMPLOYEE FILED CONSTITUTIONAL OATH \_\_\_\_\_

TITLE OF POSITION Commissioner of Elections ANNUAL SALARY \$1000.00

NAME OF EMPLOYEE Lewis H. Ford

ADDRESS Clayton, N.Y.

DATE EFFECTIVE October 16, 1957

NAME OF EMPLOYEE WHO LAST HELD POSITION Manford H. Jerome

REMARKS: (Continue on back if necessary)

Resignation of Manford H. Jerome effective October 15, 1957

Appointment of Lewis H. Ford commences October 16, 1957

(1) Attach summary report of canvass when making appointment of this type. (2) Attach nominee's signed application when making appointment of this type. (3) Attach copy of charges, employee's reply and notice to employee of disciplinary action taken. (4) List total salary, length of employment and duties under "Remarks."

APPOINTING OFFICER Board of Supervisors

Date of this report TITLE \_\_\_\_\_

Oct. 11, 1957 ADDRESS \_\_\_\_\_

Prepare single copy and forward to your Civil Service Commission.

# REPORT OF PERSONNEL CHANGE

TO: CIVIL SERVICE COMMISSION OF JEFFERSON COUNTY, WATERTOWN, N.Y.

FROM: COUNTY DEPARTMENT OF Board of Elections  
(Name)

FROM: or TOWN OF \_\_\_\_\_ HIGHWAY DEPT. \_\_\_\_\_  
(Name)

or VILLAGE OF \_\_\_\_\_  
(Name)

or SPECIAL DISTRICT \_\_\_\_\_  
(Name)

You are hereby notified of the following personnel change.

### NATURE OF ACTION

- |   |   |
|---|---|
| <input type="checkbox"/> Permanent appointment <sup>2</sup>               | <input type="checkbox"/> 20 day canvass of eligible list <sup>2</sup>                     |
| <input type="checkbox"/> Provisional appointment <sup>2</sup>             | <input type="checkbox"/> Emergency not to exceed 30 days <sup>4</sup>                     |
| <input type="checkbox"/> Temporary appointment <sup>2</sup>               | <input type="checkbox"/> Six months from three acceptances on list <sup>1</sup>           |
| <input type="checkbox"/> Substitute appointment <sup>2</sup>              | <input type="checkbox"/> During leave of absence <sup>2</sup>                             |
| <input type="checkbox"/> Competitive appointment <sup>2</sup>             | <input type="checkbox"/> 20 day during canvass of eligible list <sup>2</sup>              |
| <input type="checkbox"/> Non-competitive appointment <sup>2</sup>         | <input type="checkbox"/> Resignation  |
| <input type="checkbox"/> Exempt appointment                               | <input type="checkbox"/> Termination of temporary service                                 |
| <input type="checkbox"/> Competitive promotion <sup>2</sup>               | <input type="checkbox"/> Leave of absence without pay                                     |
| <input type="checkbox"/> Non-competitive promotion <sup>2</sup>           | <input type="checkbox"/> Military leave of absence  |
| <input type="checkbox"/> Skilled or unskilled labor <sup>4</sup>          | <input type="checkbox"/> Removed on charges of incompetency or misconduct <sup>2</sup>    |
| <input checked="" type="checkbox"/> Salary change—list old and new salary | <input type="checkbox"/> Miscellaneous—list any other type of change<br>[ Explain below ] |

DATE EMPLOYEE FILED CONSTITUTIONAL OATH May 28, 1954

TITLE OF POSITION Clerk, Board of Elections ANNUAL SALARY \$3932.00 (new)

NAME OF EMPLOYEE Dorothy G. Farmer

ADDRESS 525 Clay St. Watertown, N.Y.

DATE EFFECTIVE June 1, 1957

NAME OF EMPLOYEE WHO LAST HELD POSITION \_\_\_\_\_

REMARKS: (Continue on back if necessary)

Increment of \$144.00, making yearly salary beginning June 1, 1957 - \$3932.00

Old rate - \$3788.00

(1) Attach summary report of canvass when making appointment of this type.  
 (2) Attach nominee's signed application when making appointment of this type.  
 (3) Attach copy of charges, employee's reply and notice to employee of disciplinary action taken.  
 (4) List total salary, length of employment and duties under "Remarks."

APPOINTING OFFICER Manford H. Jerome

Date of this report May 31, 1957 TITLE \_\_\_\_\_

ADDRESS Quaker Lane

Prepare single copy and forward to your Civil Service Commission.

# REPORT OF PERSONNEL CHANGE

TO: CIVIL SERVICE COMMISSION OF JEFFERSON COUNTY, WATERTOWN, N.Y.

FROM: COUNTY DEPARTMENT OF Board of Elections  
(Name)

FROM: or TOWN OF \_\_\_\_\_ HIGHWAY DEPT. \_\_\_\_\_  
(Name)

or VILLAGE OF \_\_\_\_\_  
(Name)

or SPECIAL DISTRICT \_\_\_\_\_  
(Name)

You are hereby notified of the following personnel change.

### NATURE OF ACTION

- Permanent appointment<sup>2</sup>
- Provisional appointment<sup>2</sup>
- Temporary appointment<sup>2</sup>
- Substitute appointment<sup>2</sup>
- 20 day canvass of eligible list<sup>1</sup>
- Emergency not to exceed 30 days<sup>4</sup>
- Six months from three acceptances on list<sup>1</sup>
- During leave of absence<sup>1</sup>
- Competitive appointment<sup>2</sup>
- Non-competitive appointment<sup>2</sup>
- Exempt appointment
- Competitive promotion<sup>2</sup>
- Non-competitive promotion<sup>2</sup>
- Skilled or unskilled labor<sup>4</sup>
- Salary change—list old and new salary
- 20 day during canvass of eligible list<sup>4</sup>
- Resignation
- Termination of temporary service
- Leave of absence without pay
- Military leave of absence
- Removed on charges of incompetency or misconduct<sup>3</sup>
- Miscellaneous—list any other type of change [Explain below]

DATE EMPLOYEE FILED CONSTITUTIONAL OATH May 28, 1954

TITLE OF POSITION Clerk, Board of Elections ANNUAL SALARY \_\_\_\_\_

NAME OF EMPLOYEE Dorothy G. Farmer

ADDRESS 525 Clay St. Watertown, N.Y.

DATE EFFECTIVE June 1, 1956

NAME OF EMPLOYEE WHO LAST HELD POSITION \_\_\_\_\_

REMARKS: (Continue on back if necessary)

Third year increment of \$144.00 annually, making yearly salary beginning June 1, 1956 \$3788.00.

Old rate - \$3644.00

(1) Attach summary report of canvass when making appointment of this type.

(2) Attach nominee's signed application when making appointment of this type.

(3) Attach copy of charges, employee's reply and notice to employee of disciplinary action taken.

(4) List total salary, length of employment and duties under "Remarks."

APPOINTING OFFICER \_\_\_\_\_

Date of this report \_\_\_\_\_ TITLE \_\_\_\_\_

June 1 1956 ADDRESS \_\_\_\_\_ *Combs*



By Supervisor Lewis V. Branche, Chairman, Home and Health Committee. Resolved, That Robert F. Carpenter be and hereby is appointed to succeed himself as a member of the Board of Managers of the Jefferson County Infirmary for a term of five years.

Seconded by Supervisors L. G. Grieco, W. S. Bull, and Kenneth F. Rogers. All members present voting "Aye."

#### RESOLUTION NO. 3 APPOINTMENT—COMMISSIONERS OF ELECTIONS

By Supervisor Earl H. Bonnett, Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Lewis Ford, Republican, be appointed as Election Commissioner for a term of two years starting January 1, 1962, and expiring December 31, 1963, and

Further Resolved, that Elmer Gosier, Democrat, be appointed Election Commissioner for a term of four years starting January 1, 1962, and ending December 31, 1965, and

Further Resolved, Pursuant to Section 30, Subdivision 3 of the Election Law, that all appointments of Commissioners of Elections hereafter to be appointed in Jefferson County shall serve for a term of four years.

Seconded by Supervisors B. Douglas Parker, Earl H. Bonnett, and Robert Austin.

Supervisor Austin moved that inasmuch as no certificates were on file designating these gentlemen as Election Commissioners that this Resolution be laid on the table until February Session. Supervisor Brett seconded the motion. Motion Carried.

#### RESOLUTION NO. 4 APPOINTMENT—PUBLIC HEALTH COMMITTEE

By Supervisor Lewis V. Branche,

Resolved, Pursuant to Section 357 of the Public Health Law, that Dr. E. A. Maxwell be re-appointed as a member of the Public Health Committee for a term of four years beginning January 1, 1962.

Further Resolved, That Supervisors Herman B. Cole and Stundy Aboud be appointed as members of this committee beginning January 1, 1962.

Seconded by Supervisors L. G. Grieco, W. S. Bull, and Kenneth F. Rogers. All members present voting "Aye."

#### RESOLUTION NO. 5

##### REPRESENTATIVE—AGRICULTURAL DEPARTMENT, 4-H ASSOCIATION AND HOME BUREAU

By Supervisor Glenn A. Allen.

Resolved, That Supervisor William Denison be chosen to represent the Board on the Agricultural Department of the Extension Service Association.

Further Resolved, That Supervisor Lewis Branche be chosen to represent this Board on the Home Demonstration, and

Further Resolved, That Supervisor Robert Boyer be chosen to represent the Board on the 4-H.

Seconded by Supervisors Stanley Overton, L. G. Grieco, Thomas W. Holman, and Harry J. Bryant.

All members present voting "Aye."

#### RESOLUTION NO. 6

##### APPOINTMENT—FISH AND WILDLIFE MANAGEMENT DISTRICT

By Supervisor Glenn A. Allen.

Resolved, That Pursuant to Section 198, Subdivision 4, of the Fish and Game Law, the appointment of Mr. Allen L. Smith as Sportsmen's representative for a term of two years, and the appointment of Supervisor Gordon D. Cerow to fill the unexpired term of Manford H. Jerome is hereby ratified.

Seconded by Supervisors Stanley Overton, L. G. Grieco, Thomas W. Holman, and Harry J. Bryant.



UND  
 ay Committee.  
 General Municipal Law,  
 Fund No. H890-400 the  
 the Town of Rodman.  
 nche, Fred Teator, and  
 olution was referred to

AGENT FUND,  
 mmittee.  
 and 365 of the County  
 a's Court Account No.  
 0.  
 y authorized and di-  
 count No. 290-650 for  
 hing the new Family  
 fo, Robert H. Austin,  
 ation was referred to

Compensation Com-  
 mbers of the Board  
 find the total to be

..\$	80.90
..	38.75
..	25.00
..\$	144.65

cted to draw checks  
 eri, Stundy Aboud,

Elmer Gosier who  
 m October, 1938—

The Clerk announced he had a Resolution which had come in late and would require a waiver of the Rules. On motion of Supervisor Austin, seconded by Supervisor Hamilton, the Rules were waived for the day.

**RESOLUTION NO. 109**

**APPOINTMENT—ELECTION COMMISSIONER—WILLIAM J. FLYNN**  
 By Supervisor Bernard J. Tufo, Chairman, County Officers Committee.  
 Whereas, A Certification has been received from Lowell Fitzsimmons, Chairman of the Democrat County Committee, recommending the appointment of William J. Flynn as Election Commissioner to fill the unexpired term made vacant by the death of Elmer Gosier.

Resolved, This Board appoint William J. Flynn as Democrat Election Commissioner of the County of Jefferson to December 31, 1963.  
 Seconded by Supervisors Paul F. Fitzgerald, B. Douglas Parker, W. Douglas Howland, and Harford T. Kavanaugh.

All members present voting "Aye."  
 Supervisor Holman, Chairman of the Highway Committee, said that Resolution No. 105 should be amended to read "Town of Rutland" instead of "Town of Rodman." On motion of Supervisor Hamilton, seconded by Supervisor Brett, the Rules were waived and Resolution No. 105 was amended.

Supervisor Brown said he felt that Jefferson County should consider the establishment of a Railroad Museum or Transportation Museum. Supervisor Jerome asked him to work with the Publicity and Planning Committee regarding this.  
 On motion of Supervisor Hamilton, seconded by Supervisor Northrop, the Board adjourned until Monday, October 1, at 11 a.m. Motion carried.

**REGULAR SESSION**  
**Monday, October 3, 1962**

The Board was called to order by the Chairman, Mr. Jerome, at 11 a.m.

**ROLL CALL:**

All members present except Supervisor Parker.

**PRESENTATION OF PETITIONS, COMMUNICATIONS AND NOTICES:**

A thank-you note was received from Bertha Sweeny for the gift presented to her.

A letter was received from the Chairman of the Board regarding minutes of Supervisors' committee meetings in which he stated the County Officers Committee felt that minutes should not be distributed to the Board as a whole.

A Resolution was received from the City Council regarding the Election of Option 3 by the City of Watertown for Administering Welfare Program which was referred to the Public Welfare Committee.

Communications were received regarding Erroneous Assessments which were referred to the Equalization and Taxation Committee.

**REPORTS OF STANDING COMMITTEES:**

The Report of the Buildings Committee regarding Resolution No. 117 was received.

The report of the Welfare Committee regarding Resolution No. 119 was received.

The Report of the Salaries and Compensation Committee approving the payment of Supervisors' expense accounts was received.

The Ways and Means Committee reported favorably on all Resolutions referred to them with the exception of Resolution No. 117 which they did not act upon.

**REPORTS OF COUNTY OFFICERS:**

The Report of the Jefferson County Probation Office for the month of August





REFORMS—Hamilton, Matthews, Kellogg, Bonnett, Overton  
LAW, LEGISLATION & EDUCATION—Gritco, Rogers, Cobb, Steblen, Boyer  
LAW & COMPENSATION—Bonnett, Blanchard, Alteri, Bourcy, Gleason  
T. J. BRIDGE—VanBrocklin, Branche, Cerow, Brett, Gleason  
WAYS & MEANS—Rogers, Rowsam, Northrop, Gritco, Bonnett  
BUILDINGS COMMITTEE—Northrop, Rogers, Bourcy, Kavanaugh, Rowsam

#### PRIVILEGE OF THE FLOOR:

The privilege of the floor was extended to Sidney McCumber, President of the Thousand Island Bridge Authority, who gave the annual report of the Authority.

#### PRESENTATION OF PETITIONS, COMMUNICATIONS, AND NOTICES:

A letter was received from Mr. J. Lowell Fitzsimmons, Chairman, Jefferson County Democratic Committee, certifying Mr. William J. Flynn, Sr., as Democrat Election Commissioner.

A letter was received from Mr. Ralph E. Curtis, Sales Tax Director, appointing Gerald B. Parker as Deputy Sales Tax Director.

A letter was received from Mr. John T. Shannon announcing his resignation as Jefferson County Dog Warden.

A letter was received from Mr. F. C. Hamlin, Clerk, appointing Carmen J. Carbone as Deputy Clerk of the Board.

A letter was received from Mr. F. C. Hamlin, Auditor, appointing Mrs. Shirley G. Siegenmeier as Deputy Auditor of Jefferson County.

#### REPORTS OF COUNTY OFFICERS:

The Report of the Jefferson County Dog Warden for 1963 was received.

The Report of the County Treasurer regarding Dog Fund Monies was received, which was referred to the Agricultural Committee.

The Jefferson County Dog Report for 1963 was received, which was referred to the Agricultural Committee.

#### RESOLUTION NO. 1

**APPOINTMENT TO THOUSAND ISLANDS BRIDGE AUTHORITY**  
By Supervisor Fred M. Teator, Chairman, Thousand Islands Bridge Committee.

Resolved, Pursuant to Section 577 of the Public Officers Law, that the appointment of Theodore W. Charlebois as a member of the Thousand Islands Bridge Authority for a term of five years be and hereby is ratified.

Seconded by Supervisors Douglas C. Gleason, Steve D. Alteri, and Gordon D. Cerow, Jr.

All members present voting "Aye."

#### RESOLUTION NO. 2

**APPOINTMENT, COMMISSIONER OF ELECTIONS**

By Supervisor Bernard J. Tufo, Chairman, County Officers Committee.

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Lewis Ford, Republican, be appointed as Election Commissioner for a term of two years starting January 1, 1964, and expiring December 31, 1965.

Seconded by Supervisors Paul F. Fitzgerald, Harford T. Kavanaugh, and W. Douglas Howland.

On motion of Supervisor Austin, seconded by Supervisor Hamilton, the above Resolution was amended to read, "William J. Flynn, Sr., Democrat, be appointed as Election Commissioner for a term of four years." Motion carried.

All members present voting "Aye."

By Supervisor Wilbur S. Bull.  
Resolved, Pursuant to Section 357 of the Public Health Law, that M. Gardner be appointed as a member of the Public Health Commission for a term of four years beginning January 1, 1964.  
Further Resolved, That Supervisors Fred M. Teator and Sturdy appointed as members of this committee beginning January 1, 1964.  
Seconded by Supervisors Douglas C. Gleason, Kenneth F. Rogers, and P. Rowsam.

All members present voting "Aye."

#### RESOLUTION NO. 4

**REPRESENTATIVE, AGRICULTURAL DEPARTMENT, + H. A. SECTION AND HOME BUREAU**

By Supervisor James E. Brett.

Resolved, That Supervisor Wilbur S. Bull be chosen to represent the Agricultural Department of the Extension Service Association.

Further Resolved, That Supervisor W. Douglas Howland be chosen to this Board on the Home Demonstration, and

Further Resolved, That Supervisor Robert C. Boyer be chosen to represent the Board on the 4-H.

Seconded by Supervisors Kenneth P. Rowsam, Douglas C. Gleason, F. Fitzgerald.

All members present voting "Aye."

#### RESOLUTION NO. 5

**DESIGNATION OF DIRECTORS, SOIL CONSERVATION**

By Supervisor Grant B. Northrop, Chairman, Agricultural Committee

Resolved, Pursuant to Section 6 and Section 7 of the State Soil Conservation Law, that this Board hereby appoint as District Directors the named individuals for the following terms of office:

Board of Supervisors—William Denison, Harry I. Gillette, Jr. Term December 31, 1964.

At Large—Glenn Porter. Term Expires December 31, 1966.

Seconded by Supervisors Hugh E. Hamilton, Wilbur S. Bull, and Bryant.

All members present voting "Aye."

#### RESOLUTION NO. 6

**APPOINTMENT TO DISTRICT FOREST PRACTICE BOARD**

By Supervisor Hugh E. Hamilton, Chairman, Reforestation Committee

Resolved, That the appointment of John Keib to the District Forestry Board for a three year term be and hereby is ratified.

Seconded by Supervisors Douglas C. Gleason, Fred Teator, and Matthew.

All members present voting "Aye."

#### RESOLUTION NO. 7

**CREATION OF SPECIAL COMMITTEE**

By Supervisor Bernard J. Tufo, Chairman, County Officers Committee

Resolved, That pursuant to Section 154, Subdivision 2 of the County Law create a Special Committee of FIVE members to be known as the Buildings and Grounds Committee, whose duties shall be to assume the duties of the County Officers Committee insofar as buildings and ground are concerned

whose powers shall be the same as those formerly possessed by the County Officers Committee.

Supervisors Paul F. Fitzgerald, Harford T. Kavanaugh, and Douglas Howland. members present voting "Aye."

#### RESOLUTION NO. 8

##### REFUND OF DOG TAX MONEY

Supervisor Grant B. Northrop, Chairman, Agricultural Committee. The County Treasurer has submitted to this Board an itemized report of receipts and disbursements of Dog Taxes from January 1, 1963 to December 31, 1963, as provided in Article 7 of the Agriculture and Markets Law, which shows the amount to be distributed as refunds to the twenty-two towns of the City of Watertown as shown by the distribution sheet being \$10,842.89. That the County Treasurer be, and hereby is directed to refund to the City of Watertown, the amounts as shown in the distribution sheet of the Treasurer's Report as per Section 122.

Approved by Supervisors Hugh E. Hamilton, Wilbur S. Bull, and Harry J. members present voting "Aye."

#### RESOLUTION NO. 9

##### TURSDAY OPENINGS OF MOTOR VEHICLE BUREAU DURING JANUARY

Supervisor Bernard J. Tufo, Chairman, County Officers Committee.

Resolved, That pursuant to Section 203-a, Subdivision 3, of the County Law, the Board of Supervisors authorize the Motor Vehicle section of the County Clerk's Office to be kept open for the transaction of business from 9:00 a.m. to 12:00 noon following Saturdays:

January 11, 18, and 25.  
Approved by Supervisors Paul F. Fitzgerald, Harford T. Kavanaugh, and Douglas Howland.

members present voting "Aye."

#### RESOLUTION NO. 10

Withdrawn

Clerk announced he had another Resolution which would require a waiver of rules. On motion of Supervisor Brett, seconded by Supervisor Austin, the motion was waived. Motion carried.

#### RESOLUTION NO. 11

##### APPOINTMENT, FISH AND WILDLIFE MANAGEMENT DISTRICT

Supervisor Paul F. Fitzgerald.

Resolved, That pursuant to Section 198, Subdivision 4, of the Fish and Game Law, the appointment of Mr. Carlton Goodwin as Sportsmen's representative for a term of two years, and the appointment of Supervisor Gordon D. Cerow, for a term of two years is hereby ratified.

Approved by Supervisors Kenneth P. Rowsam, Douglas C. Gleason, and James members present voting "Aye."

Members present voting "Aye."

Motion of Supervisor Hamilton, seconded by Supervisor Northrop, the motion was carried. Meeting adjourned until Monday, January 13, 1964, at 11 a.m.

Monday, January 13, 1964

The Board was called to order by the Chairman, Mr. Parker, at 11 a.m. One minute silence was observed in memory of the late William J. Flynn.

#### ROLL CALL:

All members present except Supervisor Branche.

#### PRIVILEGE OF THE FLOOR:

Mr. Robert Boice, Jefferson County 4-H Club Agent, presented the third period report of the Jefferson County Extension Service Association.

#### PRESENTATION OF PETITIONS, COMMUNICATIONS, AND NOTICES:

A card was received from St. Patrick's Home thanking the Board for their gift at Christmas.

A letter was received from the Jefferson County Children's Home thanking the Board for their gift at Christmas.

A letter was received from the Chairman, Mr. Parker, appointing Supervisors Cobb, Overton, and Kellogg as members of the Highway Officials Committee.

A letter was received from the Superintendent of Highways relative to the various projects which they wish approval on.

A letter was received from the Jefferson County Association of Magistrates urging the Board to pass a Resolution retaining the Jefferson County Family Court.

A resolution was received from Allegany County regarding State-owned Lands Tax Base and acquisition corrections.

A resolution was received from Chenango County relative to Conditional Sales and Chattel Mortgages.

A letter was received from the Cape Vincent Chamber of Commerce inviting the members of the Board to a meeting regarding the closing of the Federal Fish Hatchery at Cape Vincent.

A letter was received from Senator Keating regarding the Cape Vincent Fish Hatchery.

A resolution was received from Steuben County regarding a County Self-Insurance Plan as Surety on Official Bonds.

A resolution was received from Steuben County regarding taxes on State owned lands.

#### REPORTS OF STANDING COMMITTEES:

The Ways and Means Committee reported favorably on the two Highway Resolutions referred to them.

The Ways and Means Committee reported favorably on all other Resolutions referred to them.

The Report of the Buildings Committee relative to the disposition of the County Home was received.

The Report of the County Officers Committee relative to attendance at Schools, Conventions, and Conferences was received.

The Report of the Salaries and Compensation Committee relative to amending the Salary Resolution was received.

#### RESOLUTION NO. 12

##### PETTY CASH FUND FOR BOARD OF ELECTIONS

By Supervisor Kenneth P. Rowsam, Chairman County Officers Committee.

Resolved, Pursuant to Section 371 of the County Law, that there be, and hereby is established a revolving petty cash fund for the Board of Elections Office in the amount of Twenty-Five Dollars, (\$25.00.)

Seconded by Supervisors Robert C. Boyer, K. Robert Wisner, and Wilbur S. Bull.  
All members present voting "Aye."

**RESOLUTION NO. 13**

**ACCEPTANCE OF THE AMENDATORY GRANT OFFER**

By Supervisor Grant B. Northrop, Chairman, Buildings Committee.

Whereas, There has been filed with the Government in behalf of the County of Jefferson an application, Project Number APW-NY-93G dated May 15, 1963, for Federal assistance under the Public Works Acceleration Act, Public Law 87-658, and the United States of America, acting by and through the Regional Director of Community Facilities, has transmitted to the Applicant for acceptance an Amendatory Grant Offer dated December 17, 1963, of Federal assistance in connection with the Project referred to in said application and described in said Amendatory Offer; and

Whereas, Said Amendatory Grant Offer has been fully considered in accordance with all pertinent rules of procedure and legal requirements, and made a part of the Applicant's public records; and

Whereas, It is deemed advisable and in the public interest that said Amendatory Grant Offer be accepted;

Now, Therefore, Be It Resolved by the County of Jefferson that the said Amendatory Grant Offer, a true and correct copy of which is hereto attached, be and the same hereby is accepted without reservation or qualification, and the Applicant agrees to comply with the provisions thereof.

Seconded by Supervisors Kenneth F. Rogers, Harford T. Kavananagh, and Kenneth P. Kowsam.

All members present voting "Aye."

**RESOLUTION NO. 14**

**APPROVAL OF PROJECT NO. 64-1**

By Supervisor Gordon D. Cerow, Jr., Chairman, Highway Committee.

Whereas, There has been submitted to this Board for approval Construction Project No. 64-1, and

Whereas, appropriations of money for this project will be submitted to the Board for approval in the future,

Resolved, Pursuant to Section 116 of the Highway Law that the following project for construction be and hereby is approved.

Project No. 64-1, County Road No. 9,.....\$600,000.00

Further Resolved, That the Chairman of this Board and the Clerk of this Board be authorized and directed to sign the necessary forms approving said projects and forthwith submit them to the Local District Office of the State Department of Public Works for the approval of the District Engineer.

Seconded by Supervisors Fred M. Teator, William A. Denison, and Hugh E. Hamilton.

In accordance with the Standing Rules, the above Resolution was referred to the Ways and Means Committee.

All members present voting "Aye."

**RESOLUTION NO. 15**

**APPROPRIATION, HIGHWAY PROJECTS**

By Supervisor Gordon D. Cerow, Jr., Chairman, Highway Committee.

Resolved, Pursuant to Sections 363 and 364 of the County Law, there be appropriated the sum of \$108,500.00 to Project No. 62-3 (County Road No. 3); \$50,000.00 to Project No. 63-1 (County Road No. 15); and \$239,000.00 to Project No. 64-1 (County Road No. 9).

Further Resolved, That the County Treasurer is hereby authorized and directed to appropriate said sums from unauthorized Projects Account No. D99-561, said projects having been approved by Board Resolution No. 163 of

the year 1961; Resolution No. 34 of the year 1963, and Resolution year 1964.

Seconded by Supervisors Fred M. Teator, William A. Denison, and E. Hamilton.

In accordance with the Standing Rules, the above Resolution was referred to the Ways and Means Committee.

All members present voting "Aye."

**RESOLUTION NO. 16**

**AMENDING SALARY RESOLUTION NO. 177 of the Year 1964**

By Supervisor Earl H. Bonnett, Chairman, Salaries and Compensation Committee.

Resolved, That pursuant to Sections 201 and 205 of the County Law and Resolution No. 177 of the year 1963 be amended to read as follows:

Position County Officer Minimum Salary Maximum Salary Grade Gross Salary or Employee

**181—COMMUNITY COLLEGE:**

Assistant Professor II	Vacant	7,405	9,255	15	2,592
Assistant Professor I (4 months)	Vacant	6,850	8,565	14	1,798
Instructor I (11 months)	Vacant	5,868	7,333	12	5,303
Typist	Roberge	2,930	3,655	3	3,077
Cleaner Foreman	Oddi	2,930	3,665	3	2,930
Director of Admissions and Student Service	Vacant	7,405	8,255	16	4,020

**150—WELFARE (ADM.):**

Senior Caseworker	Sylvester	4,689	5,859	9	4,923
Case Supervisor B	Boytton, G.	5,066	6,331	10	5,825
Case Supervisor B	Dick	5,066	6,331	10	6,078

**R47—SPECIAL TAX DIVISION:**

Sr. Typist	McKane	3,476	4,346	5	3,650
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**76—SELF INSURANCE:**

Attorney, PT	Ratcliff				2,400
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Further Resolved, That the following positions be abolished:

Position	County Officer or Employee	Minimum Salary	Maximum Salary	Grade	Gross Salary
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**181—COMMUNITY COLLEGE:**

Associate Professor I,	4 mo.				
Instructor II,	4 mo.				

**R47—SPECIAL TAX DIVISION**

Secretary

Seconded by Supervisors Merrill O. Blanchard, Steve D. Alteri, and C. Gleason.

In accordance with the Standing Rules, the above Resolution was referred to the Ways and Means Committee.

All members present voting "Aye."



## PROCEEDINGS OF JEFFERSON COUNTY

Jefferson County Court which was referred to the Judiciary Committee.  
Jefferson County Hospital which was referred to the Hospital and Health Committee.  
Jefferson County Veterans' Service Agency which was referred to the County Officers Committee.

## RESOLUTION NO. 29

## APPOINTMENT—COMMISSIONER OF ELECTIONS

By Supervisor Kenneth P. Rowsam, Chairman, County Officers Committee.  
Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Mrs. Ruth Yager, Democrat, be appointed as Election Commissioner to fill the unexpired term of William J. Flynn.

Seconded by Supervisors Wilbur S. Bull, K. Robert Wisner, and Robert C. Boyer.

All members present voting "Aye."

## RESOLUTION NO. 30

## APPOINTMENT TO DISTRICT FOREST PRACTICE BOARD

By Supervisor Hugh E. Hamilton, Chairman, Reforestation Committee.

Resolved, That the appointment of Glenn Allen to the District Forest Practice Board for a term of three years and Hugh Hamilton for a term of two years be and hereby is ratified.

Seconded by Supervisors Earl H. Bonnett, Lucian E. Matthews and Stanley F. Overton.

All members present voting "Aye."

## RESOLUTION NO. 31

## PURCHASE OF RIGHTS OF WAY, WATERTOWN TO WEST CARTHAGE COUNTY HIGHWAY

By Supervisor Gordon D. Cerow, Jr., Chairman, Highway Committee.

Whereas, The State Department of Public Works is about to widen, construct, reconstruct or improve the above named highway, and

Whereas, The plans for such highway call for new rights of way and the acquisition of certain lands in connection therewith, and

Whereas, The Highway Law provides that all rights of way necessary for the improvement thereof shall be acquired by the Board of Supervisors.

Resolved, Pursuant to Section 119 of the Highway Law that the Highway Committee of this Board be, and is hereby authorized to acquire any or all parcels of land necessary for the widening, construction, reconstruction or improvement of the Watertown-West Carthage County Highway.

Seconded by Supervisors Hugh E. Hamilton, Fred M. Teator, and William A. Denison.

All members present voting "Aye."

## RESOLUTION NO. 32

## AMENDING SALARY RESOLUTION NO. 177 of the Year 1963

By Supervisor Stundy Aboud, Chairman, Hospital and Health Committee.

Resolved, That pursuant to Sections 201 and 205 of the County Law, Resolution No. 177 of the Year 1963 be amended to read as follows:

Position or Employee	Minimum Salary	Maximum Salary	Gross Bi-Weekly Salary
130B—CHEST CLINIC:			
Registered Nurse Markham	4,002	5,002	7 5,002 192.38

Seconded by Supervisors W. Douglas Howland, K. Robert Wisner, Eugene J. Parker, Robert H. Austin, and Steve D. Alteri.

In accordance with the Standing Rules, the above Resolution was referred to the Ways and Means Committee.

All members present voting "Aye."

## BOARD OF SUPERVISORS

## RESOLUTION NO. 33

## SUPPLEMENTAL APPROPRIATION—CONTINGENT FUND—CHEST CLINIC

By Supervisor Stundy Aboud, Chairman, Hospital and Health Committee.  
Resolved, That pursuant to Subdivision 2, Sections 363 and 365 of the County Law, there be appropriated the sum of \$1,871.00 to Chest Clinic Account No. 130B/100.

Further Resolved, That the County Treasurer is hereby authorized and directed to transfer said sum from the Contingent Fund Account No. 290-650 for purpose of supplementing the budget.

Seconded by Supervisors W. Douglas Howland, K. Robert Wisner, Eugene Parker, and Robert H. Austin.

In accordance with the Standing Rules the above Resolution was referred to the Ways and Means Committee.

All members present voting "Aye."

## RESOLUTION NO. 34

## SUPPLEMENTAL APPROPRIATION—CONTINGENT FUND—HIGHWAY

By Supervisor Gordon D. Cerow, Jr., Chairman, Highway Committee.  
Resolved, That Resolution No. 23 be rescinded.

Further Resolved, That pursuant to Subdivision 2, Sections 363 and 365 of the County Law there be appropriated the sum of \$20,000.00 to Provision Capital Projects, Account No. 290-560.

Further Resolved, That the County Treasurer is hereby authorized and directed to transfer said sum from the Contingent Fund Account No. 290/650 for purpose of providing additional funds to that already provided for in Resolution No. 21 for the purchase of four 10 yard tandem trucks and three 5 dump trucks.

Seconded by Supervisors Hugh E. Hamilton, Fred M. Teator, and William A. Denison.

In accordance with the Standing Rules, the above Resolution was referred to the Ways and Means Committee.

All members present voting "Aye."

## RESOLUTION NO. 35

## SUPPLEMENTAL APPROPRIATION—CONTINGENT FUND—LABORATORY SUPPLY STATION

By Supervisor Stundy Aboud, Chairman, Hospital and Health Committee.  
Resolved, That pursuant to Subdivision 2, Sections 363 and 365 of the County Law there be appropriated the sum of \$250.00 to Laboratory Supply Station Account No. 135.

Further Resolved, That the County Treasurer is hereby authorized and directed to transfer said sum from the Contingent Fund Account No. 290-650 for purpose of paying costs for distributing vaccines.

Seconded by Supervisors W. Douglas Howland, K. Robert Wisner, Eugene Parker, and Robert M. Austin.

All members present voting "Aye."

## RESOLUTION NO. 36

## SUPPLEMENTAL APPROPRIATION—CONTINGENT FUND—BOARD OF SUPERVISORS

By Supervisor Kenneth P. Rowsam, Chairman, County Officers Committee.  
Resolved, That pursuant to Subdivision 2, Sections 363 and 365 of the County Law, there be appropriated the sum of \$810.00 to Board of Supervisors Account No. 10/200.

Further Resolved, That the County Treasurer is hereby authorized and directed

TOWN OF RUTLAND  
JEFFERSON COUNTY  
FELTS MILLS, N. Y.

August 23, 1965

To Whom it May Concern:

At a regular meeting of the Town Board of the Town of Rutland, Jefferson County, New York, held at the Town Clerk's Office on the 10th day of February, 1961, at 7:30 P.M. the following resolution was passed:

Vivian Thomas moved that the office of Tax Collector or Receiver of taxes be abolished, same to take effect at the expiration of the term of office to which the incumbent was elected; and no such tax collector or town receiver of taxes shall be elected at any biennial town election held not less than one hundred fifty days thereafter. In such case the Town Clerk shall take over all duties of the Tax Collector or receiver of taxes. Seconded by Lyle Cramer and adopted unanimously by all members present voting (AYE).

I, Merle A. Cross, Town Clerk of the Town of Rutland do hereby certify that the above resolution is an exact copy taken from the minute book of the Town Board of the Town of Rutland.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Town, this 23rd day of August, 1965.

Seal

  
*Merle A. Cross*  
Town Clerk

— McKenna — R. Fitzgerald — Kellogg

aman — Alteri — Brett — Gillette

ud — Gleason — Bourcy — Rowsam

NG

— Cerow — Bourcy — Van Brocklin

n — Kellogg — Blanchard — Atkinson

EDUCATION

— Cobb — Northrop — P. Fitzgerald

SATION

P — Bourcy — Blanchard — Aboud

. Parker — Van Brocklin — McKenna

ugh — Denison — Alteri — Rowsam

ison — Grieco — E. Parker — Cobb

PR:

was extended to Sidney McCumber, President of the Jefferson County Bridge Authority, who gave the annual

ETITIONS, COMMUNICATIONS, AND

om the Chairman appointing Clarence F. Z as members of the Community Mental Health Board for four years.

om the Chairman appointing Supervisors as members of the Highway Officials Committee.

the Chairman appointing Supervisor Stebbins as members of the Fish and Wild Life Management Board for two years.

the Chairman appointing Supervisor Matlock as members of the District Forest Practice Board for a term of four years.

the Chairman appointing Mr. Franklyn as members of the Thousand Island Bridge Authority for a term of four years.

the Chairman, appointing Mr. Henry as members of the Public Health Committee for a term of two years.

the Chairman appointing Supervisors Parson as members of the Entertainment Board for a term of four years.

the County Auditor appointing Shirley as members of the County Auditor's Office.

the Purchasing Agent appointing Marsha as members of the Purchasing Agent's Office.

A letter was received from the Clerk appointing Carmen J. Carbone as Deputy Clerk.

Designation of Newspapers by Republican members of the Board was received.

Designation of Newspapers by Democrat members of the Board was received.

On motion of Supervisor Northrop, seconded by Supervisor Austin, the Board adjourned for fifteen minutes.

The Board reconvened at 12:20 p.m.

REPORTS OF STANDING COMMITTEES:

The Salaries and Compensation Committee reported favorably on payment of Supervisors' Expense Accounts.

The Ways and Means Committee reported favorably on all Resolutions referred to them.

REPORTS OF COUNTY OFFICERS:

The Jefferson County Dog Report for 1965 was received, which was referred to the Agricultural Committee.

The Report of the Jefferson County Treasurer on Dog Monies was received, which was referred to the Agricultural Committee.

The Report of the Dog Warden was received, which was referred to the Agricultural Committee.

RESOLUTION NO. 1

APPOINTMENT, THOUSAND ISLANDS BRIDGE AUTHORITY  
By Supervisor Stundy Aboud, Chairman, Thousand Island Bridge Committee

Resolved, Pursuant to Section 577 of the Public Officers Law, that the appointment of Franklyn Walte as a member of the Thousand Islands Bridge Authority for a term of five years be and hereby is ratified.

Seconded by Supervisors Clifford Van Brocklin, B. Douglas Parker, John A. McKenna, Gordon D. Cerow, Jr.

All members present voting "Aye."

RESOLUTION NO. 2

APPOINTMENT, COMMISSIONER OF ELECTIONS  
By Supervisor Grant B. Northrop, Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Lewis Ford, Republican, be appointed as Election Commissioner for a term of four years starting January 1, 1966 and expiring December 31, 1969.

Seconded by Supervisors K. Robert Wisner, Robert H. Austin.

All members present voting "Aye."

RESOLUTION NO. 3

APPOINTMENT, PUBLIC HEALTH COMMITTEE

By Supervisor W. Douglas Howland

Resolved, Pursuant to Section 357 of the Public Health Law, that Dr. Orin L. Rogers be appointed as a member of the Public Health Committee for a term of four years beginning January 1, 1966, and further Resolved, That Supervisors Douglas Atkinson and John McKenna be appointed as members of this committee beginning January 1, 1966.

Seconded by Supervisors J.R. Fitzgerald, Robert C. Boyer, L.G. Grieco.

All members present voting "Aye."

1/3/66

Appointment, Commissioner of Elections

By Supervisor

Grant B. Northrop

Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Lewis Ford, Republican, be appointed as Election Commissioner for a term of four years starting January 1, 1966 and expiring December 31, 1969.

Seconded by Supervisors

K. Robert Wisner

Robert H. Austin

STATE OF NEW YORK )

SS.:

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 2 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 3rd day of January, 1966 and that the same is a true and correct copy of such Resolution and of the whole thereof.

testimony whereof, I have hereunto set my hand and affixed the seal of said County this 3rd day of January, 1966.

J. B. Hamilton  
Clerk Board of Supervisors  
Jefferson County

Resolved, That pursuant to Section 201 of the County Law, the compensation for the position of Director in the Mental Health Department be fixed at \$25,000 per annum.

Seconded by Supervisors Merrill O. Blanchard, P.J. Bourcy, Stundy Aboud.

In accordance with the Standing Rules, the above Resolution was referred to the Ways and Means Committee.

All members present voting "Aye."

**RESOLUTION NO. 170**

**APPOINTMENT — COMMISSIONER OF ELECTIONS**

By Supervisor Grant B. Northrop, Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Mr. Kenneth Coseo, Democrat, be appointed as Election Commissioner to fill the unexpired term of Mrs. Ruth Yager.

Seconded by Supervisors Harford T. Kavanaugh, L.G. Grieco, K. Robert Wisner, Robert H. Austin.

All members present voting "Aye."

The Clerk announced he had another Resolution which would require a waiver of the Rules. Supervisor Rowsam, seconded by Supervisor McKenna, moved that the Rules be waived for the day. Motion carried.

**RESOLUTION NO. 171**

**PAYMENT OF SUPERVISORS**

By Supervisor K. Robert Wisner, Chairman Salaries & Compensation Committee

Whereas, This Committee to whom the claims of the members of the Board were referred and examined have audited said claims and find the total to be \$1575.30, we have allowed;

Committee Mileage	\$ 476.80
Committee Expense	1047.25
Session Mileage	51.25
Total	\$1575.30

Resolved, That the County Treasurer be and hereby is directed to draw checks payable to the claimant as audited.

Seconded by Supervisors Merrill O. Blanchard, Grant B. Northrop, Stundy Aboud, P.J. Bourcy.

All members present voting "Aye."

Supervisor Brett requested that the Board take over the operation of the Watertown Airport. Supervisor Howland concurred with him. However, Supervisor Cerow said he felt that county had enough problems of its own. Supervisor Grieco who is Chairman of the Airport Commission said he favored the takeover of the Airport by the Thousand Island Bridge Authority.

Supervisor Blanchard presented a petition to the Highway Committee requesting reconstruction of the Dry Hill Road.

A letter was read from the Governor regarding the Watertown-West Carthage Highway. He said he hoped enough money would be left from other highway projects so that construction of the western portion could be done in 1967.

A request was also received from the North Country Economic and Cultural Council for financial aid. This is to cover expenses not covered by a federal grant.

Supervisor Rowsam, seconded by Supervisor Austin, moved that the Board be adjourned until Monday, November 14, at 10:00 a.m. Motion carried.

10/3/66

Resolution No. 170

Appointment - Commissioner of Elections

By Supervisor

Grant Northrop

Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Mr. Kenneth Coseo, Democrat, be appointed as Election Commissioner to fill the unexpired term of Mrs. Ruth Yager.

Seconded by Supervisors:

K. Robert Wisner

Louis Grieco

STATE OF NEW YORK )

SS.: Harford Kavanaugh

Robert H. Austin

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 170 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 3rd day of October, 1966 and that the same is a true and correct copy of such Resolution and of the whole thereof.

testimony whereof, I have hereunto set my hand and affixed the seal of said County this 3rd day of October, 1966.

J. G. Hamilton

Clerk Board of Supervisors  
Jefferson County

Resolved, By the Board of Supervisors of Jefferson County, that the Public Health Nursing Service, be, and hereby is authorized, to dispose of record item numbers 4, 13, 57, 58, 59, 60, 207, 208, 209, 210, 223, 225, 231, 232, 233, 236, 237, 238, 239, 240, 241, 242, 243, 244, 250, 252, 254, 255, 258, 306, 308, 319, 320, 325, 330, 331, 332, 333, 337, 340, 344, 358, 351, 332, 363, 375, 376, 3 y on Record Disposition List No. 207-H-7 issued pursuant to Section 65-b of the Public Officers Law, and be it

Further Resolved, That the Clerk of this Board, be and hereby is directed to furnish a certified copy of this Resolution to the Public Health Nursing Service to be forwarded to the Commissioner of Education.

Seconded by Supervisors K. Robert Wisner, Robert C. Boyer, J.R. Fitzgerald, L. G. Grieco.

All member present voting "Aye".

#### RESOLUTION NO. 29

##### ERRONEOUS TAX SALE — TOWN OF LYME

By Edward E. Cobb, Chairman, Equalization & Taxation Committee.

Resolved, That the County Treasurer be, and hereby is authorized to issue a check payable to Doris Buszok, 557 Morrison Street, Watertown, New York in the amount of \$126.57 as a refund for property purchased at a tax sale of August 19, 1965.

Further Resolved, That the County Treasurer be, and hereby is authorized to charge the Town of Lyme Account No. A-430 \$126.57 in accordance with Section 11, Chapter 157 of the Laws of 1883.

Seconded by Supervisors K. Francis Kellogg, Earl A. Crandall, L. Carl Varley.

All members present voting "Aye".

#### RESOLUTION NO. 30

##### APPOINTMENT — LEWIS G. SPICER — COMMISSIONER OF ELECTIONS

By Supervisor Grant B. Northrop, Chairman, County Officers Committee.

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Lewis G. Spicer, Republican, be appointed as Election Commissioner to fill the un-expired term of Lewis Ford, term to expire December 31, 1969.

Seconded by Supervisors Brainard B. Snow, James E. Brett, K. Robert Wisner, Robert H. Austin.

All members present voting "Aye".

#### RESOLUTION NO. 31

##### PURCHASE OF EQUIPMENT — HIGHWAY DEPARTMENT

By Supervisor Gordon D. Cerow, Jr., Chairman, Highway Department.

Resolved, That pursuant to Section 133 of the Highway Law, the County Superintendent be and hereby is authorized to purchase from the Road Machinery Fund Account No. E110-200, the following.

One Dodge Polara Nine Passenger Station Wagon from Lathans Inc. for \$2130.53 including trade-in.

Seconded by Supervisors Paul Fitzgerald, Lucian E. Matthews, Harford T. Kavanaugh, W. Douglas Howland.

In accordance with the Standing Rules, the above Resolution was referred to the Ways and Means Committee.

Supervisor Atkinson said he felt that there were too many extras on this car, such as power windows, power antenna. In fact, he stated it had everything on it except air-conditioning. Supervisor Cerow pointed out that these extras amount to \$86.00 per year. Supervisor Steblen requested that a roll call vote be taken.

AYES—9 (VanBrocklin, J. F. Fitzgerald, Cerow, Matthews, Timmerman,

3/6/69

Resolution No. 66

Appointment - Commissioner of  
Elections

By Supervisor

Grant Northrop

Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision  
1 of the Election Law, that Mr. Victor J. LaTemple, Democrat  
be appointed as Election Commissioner to fill the  
unexpired term of Mr. Kenneth Coseo.

Seconded by Supervisors:

K. Robert Wisner

Brainard B. Snow

STATE OF NEW YORK )

SS.: James E. Brett

Robert H. Austin

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York,  
do hereby certify that I have compared the foregoing copy of Resolution No. 66 of the Board  
of Supervisors of said County of Jefferson with the original thereof on file in my office and  
duly adopted by said Board at a meeting of said Board on the 5th day of June,  
19 67 and that the same is a true and correct copy of such Resolution and of the whole thereof.

testimony whereof, I have hereunto set my hand and affixed the seal of said County this  
5th day of June, 19 67.

J. C. Hamilton  
Clerk Board of Supervisors  
Jefferson County



## REGULAR SESSION

Monday, June 5, 1967

The Board was called to order by the Chairman, Mr. Rogers, at 11:00 a.m. Students representing the schools throughout the County were present for Student Government Day.

## ROLL CALL:

All members present except Supervisor J. R. Fitzgerald and Paul Bourcy.  
PRIVILEGE OF THE FLOOR:

Mr. William Pauling, Extension Service Association, introduced Mr. A. Reddy and Mr. A.S. Murphy, who are studying at Cornell University. They are in Jefferson County for a few days observing the agriculture methods in this county.

Mr. Robert Guild, Field Representative of the New York State Civil Service Employees Association spoke to the Board. He urged that the Board of Supervisors pass a Resolution recognizing the C.S.E.A. as the sole bargaining agent and representative for and on behalf of the employees of the County of Jefferson.

Mr. William Chamberlain, Delegate at Large, who is Chairman of the Board of Directors of the Soil Conservation introduced Mr. Donald Ferron, Area Representative, who appeared before the Board asking for financial aid to complete a soil survey here in Jefferson County. Only about 150,000 acres of land have been mapped to date, with approximately 365,000 remaining to be done. He said under present conditions only about 20,000 acres a year can be mapped.

Supervisor Kavanaugh said the Architects are now working on the plans and specifications for the renovation of the Court House. He said a Special Session will be held around the 21st or 22nd of June to award these bids.

PRESENTATION OF PETITIONS, COMMUNICATIONS, AND NOTICES:  
A communication was received from Daniel Scanlon, Jr. recommending the appointment of Victor LaTemple as Democrat Election Commissioner.

## REPORTS OF STANDING COMMITTEES:

The Salaries and Compensation Committee reported favorably on payment of Supervisors Expense Accounts.

## REPORTS OF COUNTY OFFICERS:

The Report of the Public Welfare Department for the month of April was received, which was referred to the Public Welfare Committee.

## RESOLUTION NO. 65

WITHDRAWN

## RESOLUTION NO. 66

## APPOINTMENT—COMMISSIONER OF ELECTIONS

By Supervisor Grant B. Northrop, Chairman, County Officers Committee Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Mr. Victor J. LaTemple, Democrat, be appointed as Election Commissioner to fill the unexpired term of Mr. Kenneth Coseo.

Seconded by Supervisors James E. Brett, K. Robert Wisner, Brainard B. Snow, Robert H. Austin

All members present voting "Aye".

The Clerk announced he had another Resolution which would require a waiver of the Rules. Supervisor Austin moved to waive the Rules, seconded by Supervisor Aboud. Motion carried.

6/5/67



Jefferson County Board of Supervisors  
Watertown, New York

F. Clark Hamlin, Clerk

January 3, 1968

Mr. Daniel Scanlon, Jr.  
Chairman, Democrat County Committee  
National Bank Building  
Watertown, New York

Dear Dan:

Because I did not receive any communication from you regarding the Democrat Committee's recommendation for a Commissioner of Elections, no appointment was made at our January 2 meeting.

Vic LaTemple, however, will continue in office in accordance with Section 5 of the Public Officers Law and will be compensated until such time as he is appointed or his successor is designated by the Board.

Yours truly,

Clark

F. C. Hamlin  
Clerk

FCH:ss

cc: Jefferson Co. Board of Elections  
Jefferson Co. Treasurer

FILED 1-4-68  
JEFFERSON COUNTY  
BOARD OF ELECTIONS  
BY *FCH*

By Supervisor

Edward Cobb  
Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Mr. Victor J. LaTemple, Democrat, be appointed as Election Commissioner, term to expire December 31, 1971.

Seconded by Supervisors W. Douglas Howland

Clifford VanBrocklin

James E. Brett

Earl A. Crandall

STATE OF NEW YORK )

SS.:

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 33 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 13th day of February, 1968 and that the same is a true and correct copy of such Resolution and of the whole thereof.

testimony whereof, I have hereunto set my hand and affixed the seal of said County this 13th day of February, 1968.

J. L. Hamlin  
Clerk Board of Supervisors  
Jefferson County

Resolution No. 2

Appointment, Commissioner of Elections

By Supervisor W. Douglas Howland  
Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Lewis G. Spicer, Republican, be appointed as Election Commissioner for a term of four years starting January 1, 1970 and expiring December 31, 1973.

Seconded by Supervisors: Louis G. Grieco                      Ralph W. Timerman  
  
Robert H. Austin

STATE OF NEW YORK     )  
  SS.:  
COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 2 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of January, 19 70 and that the same is a true and correct copy of such Resolution and of the whole thereof.

testimony whereof, I have hereunto set my hand and affixed the seal of said County this 2nd day of January, 19 70.

F. B. Hamlin  
Clerk Board of Supervisors  
Jefferson County

Resolution No. 9

Appointment Commissioner of Elections

By Supervisor

W. Douglas Howland  
Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Victor J. LaTemple, Democrat, be appointed Election Commissioner for a term of four years starting January 1, 1972 and expiring December 31, 1975.

Seconded by Supervisors: Grant B. Northrop

Douglas C. Gleason

STATE OF NEW YORK ) Donald Andrus

John Fiorentino

SS.:

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 9 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 4th day of January, 1972 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 4th day of January, 1972.

J. C. Hamlin  
Clerk Board of Supervisors  
Jefferson County

Resolution No. 1

Appointment Commissioner of Elections

By Supervisor

John C. Fiorentino  
Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1 of the Election Law, that Lewis G. Spicer, Republican, be appointed Election Commissioner for a term of four years starting January 1, 1974 and expiring December 31, 1977.

Seconded by Supervisors: Vincent M. King

Victor S. Knight

STATE OF NEW YORK

H. Barrett Hayes  
SS.:

Robert H. Austin

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 1 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of January, 19 74 and that the same is a true and correct copy of such Resolution and of the whole thereof.

testimony whereof, I have hereunto set my hand and affixed the seal of said County this 2nd day of January, 19 74.

[Signature]  
Clerk Board of Supervisors  
Jefferson County



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, N.Y.

COMMISSIONERS

LEWIS G. SPICER, JR.  
VICTOR J. LATEMPLE

September 1, 1976

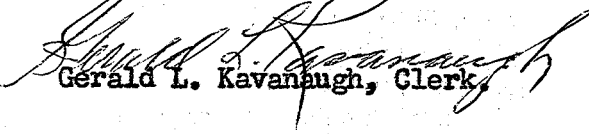
Donald Andrus, Clerk  
Jefferson County Board of Supervisors,  
County Building,  
175 Arsenal St.,  
Watertown, N. Y.

Dear Sir:

I am, hereby, submitting my resignation as Clerk of the  
Jefferson County Board of Elections, and effective December 31,  
1976.

I have given this much consideration, and I have decided  
to retire at the end of this year, 1976.

Respectfully submitted,

  
Gerald L. Kavanaugh, Clerk.

copy Lewis G. Spicer, Jr.  
Victor J. LaTemple  
Hugh Gilbert



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, N.Y.

COMMISSIONERS

LEWIS G. SPICER, JR.  
VICTOR J. LATEMPLE

COMMISSIONERS MEETING

Held Tuesday, November 23, 1976, at 11:20 A. M.

Present: Lewis G. Spicer, Jr., President  
Victor J. LaTemple, Secretary  
Gerald L. Kavanaugh, resigned clerk

The discussions concerned the following:


Gerald L. Kavanaugh, Clerk of the Jefferson County Board of Elections, submitted a Letter of Resignation addressed to the Commissioners dated September 1, 1976.

This letter was not submitted to the County Clerk, as required by the Public Officers Law of the State of New York, and, therefore, was not effective.

Clerk Kavanaugh on this date submitted his resignation to the County Clerk, effective immediately, and the County Attorney advised the Commissioners that Mr. Kavanaugh had now validly resigned and that the Commissioners were authorized to fill the vacancy created by Mr. Kavanaugh's resignation.

The Commissioners, by unanimous vote, appointed H. Barrett Hayes, 5080 Church St., Adams, New York, as Clerk of the Jefferson County Board of Elections, 175 Arsenal Street, Watertown, New York, to take effect as soon as he is qualified by taking the oath of office, etc., in accordance with the Public Officers Law and the Election Law of the State of New York.

The above has been read and approved.

  
\_\_\_\_\_  
Lewis G. Spicer, President

  
\_\_\_\_\_  
Victor J. LaTemple, Secretary





COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, N.Y.

COMMISSIONERS

LEWIS G. SPICER, JR.  
VICTOR J. LATEMPLE

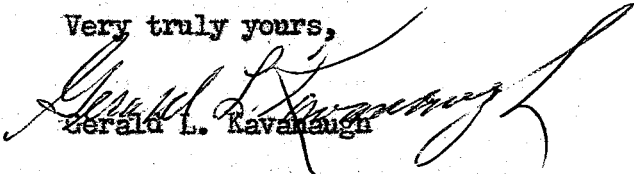
November 23, 1976

H. Ben Mitchell, County Clerk  
175 Arsenal St.,  
Watertown, N. Y.

Dear Sir:

I, Gerald L. Kavanaugh, am hereby, submitting my resignation,  
effective immediately, as Clerk of the Jefferson County Board of  
Elections.

Very truly yours,

  
Gerald L. Kavanaugh

copy: Lewis G. Spicer, Jr. Election Commissioner  
Victor J. LaTemple, Election Commissioner  
Donald Andrus, Clerk, Jefferson County Board of Supervisors.

Nov 23 10 43 AM '76

JEFFERSON CO.  
CLERK'S OFFICE



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, N.Y.

COMMISSIONERS

LEWIS G. SPICER, JR.  
VICTOR J. LATEMPLE

October 26, 1976

COMMISSIONERS MEETING

Meeting held October 26th, 1976 at 11:15 A. M.

Lewis G. Spicer, Jr., the president; Victor J. LaTemple, Secretary; and G. L. Kavanaugh, Clerk present at this meeting.

Business: The clerk, G. L. Kavanaugh, having resigned and effective December 31st, 1976; the President and the Secretary (Lewis G. Spicer, Jr. and Victor J. LaTemple) by an unanimous vote appointed one, H. BARRETT HAYES, 58 E. Church St., Adams, N. Y. as Clerk of the Jefferson County Board of Elections, 175 Arsenal St., Watertown, N. Y., as of January 1st, 1977.

Meeting adjourned at 11:30 A. M.

Lewis G. Spicer, Jr. (President.

Approved: \_\_\_\_\_

Resolution No. 2

Appointment - Commissioner of Elections

By Supervisor

John C. Fiorentino  
Chairman, County Officers Committee

Resolved, That pursuant to Section 30, Subdivision 1, of the Election Law, that Victor J. LaTemple, Democrat, be appointed Election Commissioner for a term of four years starting January 1, 1976 and expiring December 31, 1979.

Seconded by Supervisors: Clifford VanBrocklin

Edward E. Cobb, Jr.

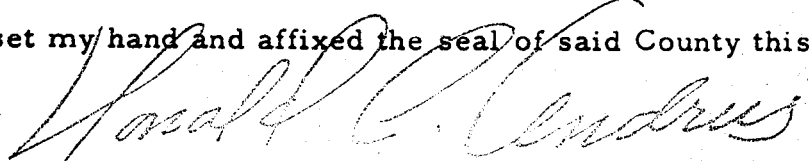
STATE OF NEW YORK ) W. Douglas Howland  
SS.:

Robert H. Austin

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 2 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 6th day of January, 19 76 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 6th day of January, 19 76.



Clerk Board of Supervisors  
Jefferson County

Resolution No. 2

Appointment - Commissioner of Elections

By Supervisor

John C. Fiorentino  
Chairman, County Officers Committee

Resolved, That pursuant to Section 30, subdivision 1, of the Election Law, that Robert A. Bouchard, Democrat, be appointed Election Commissioner to fill the unexpired term of Victor J. LaTemple, who has resigned, the term of the appointment to be effective immediately and expiring December 31, 1979.

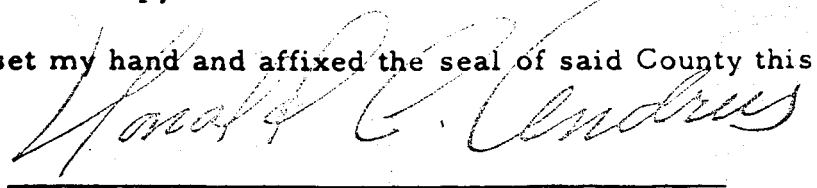
Seconded by Supervisors: W. Douglas Howland Edward E. Cobb

STATE OF NEW YORK ) Clifford VanBrocklin Robert H. Austin  
SS.:

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 2 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 4th day of January, 19 77 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 4th day of January, 1977.



Clerk Board of Supervisors  
Jefferson County

Resolution No. 3

Appointment - Commissioner of Elections

By Supervisor

Eugene Parker  
Chairman, County Officers Committee

Resolved, That pursuant to Section 3-204 of the Election Law, that Lewis G. Spicer, Republican, be appointed Election Commissioner for a term of four years starting January 1, 1978 and expiring December 31, 1981.

Seconded by Supervisor Lawson Bast

Victor S. Knight

Stanley Overton

Paul F. Fitzgerald

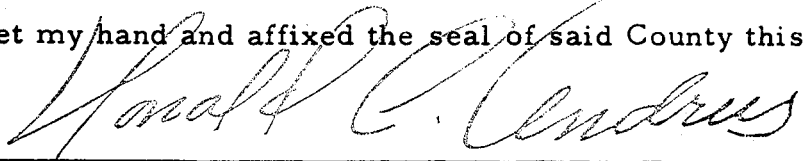
STATE OF NEW YORK )

SS.:

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 3 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 3rd day of January, 1978 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 3rd day of January, 1978.



Clerk Board of Supervisors  
Jefferson County

Resolution No. 75

Resolution Creating Positions and Establishing Salaries in the Board of Elections

By Supervisor Edward N. Redder  
Chairman, Personnel Committee

Whereas, A vacancy in the office of the Board of Elections has caused the Election Commissioners to re-evaluate staffing patterns and jurisdiction in said office.

Therefore, Be It Resolved, That pursuant to Section 204 of the County Law, the positions of Clerk of the Board of Elections and Deputy Clerk of the Board of Elections, be and hereby are abolished and the positions of Chief Clerk, who shall be the operational head of the office and Senior Clerk of the Board of Elections be and hereby are established, and

Be it Further Resolved, That pursuant to Section 205 of the County Law, the salary for the positions of Chief Clerk and Senior Clerk in the Board of Elections be and hereby are established at the rate of \$10,000 per annum, and

Be It Further Resolved, That the position of Chief Clerk and Senior Clerk be inserted into Level VI of the County Administrative Salary Plan.

Seconded by Supervisors: Rylan X. Hillick

James G. Rounds

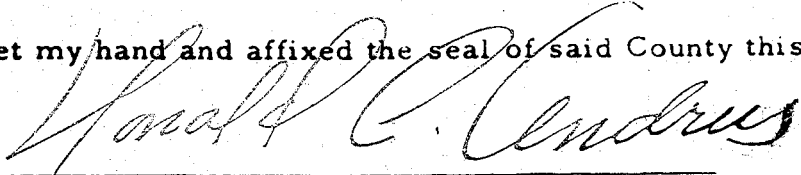
STATE OF NEW YORK )

SS.:

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 75 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 4th day of April, 1978 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 4th day of April, 1978.



Clerk Board of Supervisors  
Jefferson County



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, N.Y.

RECEIVED

NOV 13 1979

JEFFERSON COUNTY  
BOARD OF SUPERVISORS

COMMISSIONERS

November 12, 1979

LEWIS G. SPICER, JR.  
ROBERT A. BOUCHARD

To the Members of the Board of Supervisors:

Please accept my resignation as Commissioner of the Board of Elections for the Democratic Party of Jefferson County effective December 31, 1979.

In accordance with the provisions of the Election Law, I shall submit to the Board of Supervisors at your December meeting the name of a qualified person to fill this vacancy.

It has been my pleasure to serve the people of Jefferson County in the office of Election Commissioner for the past three years. It has also been a pleasure working with Attorney Lewis Spicer and the very capable and industrious staff that we have in the Board of Elections office.

Thank you for the many courtesies and consideration you have shown me during my term of office.

Sincerely,

*Robert A. Bouchard*

Robert A. Bouchard

*Refer Co. Officers Comm.*

Martha Eldridge  
Vice-Chairman

Paul Bourcy  
Vice-Chairman

Oliver Wisner  
Treasurer

Ruth C. Yager  
State Committeewoman

# Jefferson County Democratic Committee

Robert A. Bouchard - Chairman

Telephone 315 - 788-4590  
249 Winslow Street - Watertown, New York 13601

Lucy Sprague  
Secretary

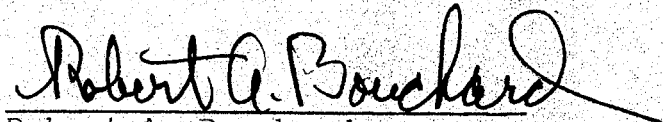
Michael Schell  
Parliamentarian

Ed Pultorak  
Sergeant at Arms

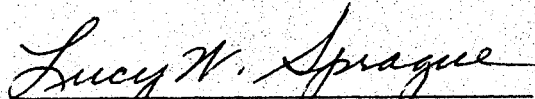
Edw. J. Gosier  
State Committeeman

I, Robert A. Bouchard, chairman of the county committee of the Democratic Party, for the county of Jefferson, do hereby, in accordance with the provisions of the election law, certify that in the opinion of a majority of such committee, pursuant to a resolution duly adopted, William J. Walck, 149 Maple Street, Black River, a resident and qualified voter of the county of Jefferson, is a fit and proper person to be appointed a commissioner of elections, and I do hereby recommend him for appointment to such office. In witness whereof, I have made and executed this certificate, this third day of December, 1979.

Signed:

  
Robert A. Bouchard  
Chairman

On December 3, 1979 before me came Robert A. Bouchard to me known to be the individual described in and who executed the foregoing instrument and acknowledged that he executed the same.

  
Notary Public

LUCY W. SPRAGUE  
Notary Public, State of New York  
Qualified in Jefferson County  
Commission Expires March 30, 1981



Resolved, Pursuant to Section 577 of the Public Authorities Law, that appointment of Alfred M. Tauroney as a member of the Thousand Islands Bridge Authority for a term of five years be and hereby is ratified, term to expire December 31, 1984.

Seconded by Supervisors -- Louis G. Grieco, Gordon D. Cerow, Jr., Ralph W. Timmerman, Kenneth E. Wade

All members present voting "Aye" with the exception of Supervisor Dickinson who voted "Nay."

#### RESOLUTION NO. 2

##### APPOINTMENT - THOUSAND ISLANDS BRIDGE AUTHORITY

By Supervisor -- Edward E. Cobb, Chairman, Thousand Islands Bridge Committee

Resolved, Pursuant to Section 577 of the Public Authorities Law and Resolution No. 19 of the year 1977, that the appointment of Mr. Thomas J. Quigg and Mr. Jacques Y. Lavigne as members of the Thousand Islands Bridge Authority for a term of one year be and hereby is ratified, term to expire December 31, 1980.

Seconded by Supervisors -- Louis G. Grieco, Gordon D. Cerow, Jr., Ralph W. Timmerman, Kenneth E. Wade

All members present voting "Aye."

#### RESOLUTION NO. 3

##### APPOINTMENT - COMMISSIONER OF ELECTIONS

By Supervisor -- W. Douglas Howland, Chairman, County Officers Committee  
Resolved, That pursuant to Section 3-204 of the Election Law, that William J. Walck, Democrat, be appointed Election Commissioner to fill the unexpired term of Robert A. Bouchard, term to expire December 31, 1980.

Seconded by Supervisors -- Paul Fitzgerald, Victor S. Knight, William Fulkerson, Wesley E. Eisenhauer

All members present voting "Aye."

#### RESOLUTION NO. 4

##### APPOINTMENT TO REGIONAL PLANNING BOARD

By Supervisor -- Edward N. Redder, Chairman, Planning Committee  
Resolved, That pursuant to Resolution No. 115 of the year 1968, Homer L. Earl, Jr., shall be appointed as a representative member of the Black River - St. Lawrence Regional Planning Board, term to expire December 31, 1982.  
Seconded by Supervisors -- John C. Kiechle, Arthur Marriott, Kenneth E. Nelson, Mark Freeman

All members present voting "Aye."

#### RESOLUTION NO. 5

##### APPOINTMENT - JEFFERSON COUNTY COUNCIL OF THE ARTS

By Supervisor -- Edward N. Redder, Chairman, Planning Committee  
Resolved, That pursuant to Local Law No. 3 of the year 1979, that the appointment of Aziel LaFave, Katharine A. Unger, and Mary Judith Frimano for a term of three years as members of the Jefferson County Council of the Arts be and hereby is ratified, term to expire December 31, 1982.  
Be It Further Resolved, That the appointment of Helen D. Sturtz to be Chairman of said Council for a term expiring December 31, 1980, be and is approved.

Seconded by Supervisors -- John C. Kiechle, Arthur Marriott, Kenneth E. Nelson, Mark Freeman  
All members present voting "Aye."

#### RESOLUTION NO. 6

##### APPOINTMENT OF SUPERVISOR - MEMBER OF JURY BOARD

By Supervisor -- James C. Cox, Chairman, Judiciary Committee  
Resolved, Pursuant to Section 652 of the Judiciary Law, this Board desig- nates Wesley E. Eisenhauer as a member of the County Jury Board for a term to exceed the term of office for which he was elected as Supervisor.  
Further Resolved, That the designation be filed in writing in the office of the County Clerk.

Seconded by Supervisors -- Eugene Parker, Rylan X. Hillick, Richard Robert H. Austin

Supervisor Cox made a motion, seconded by Supervisor Parker, to amend above Resolution to read "Section 503" instead of "Section 652." Motion carried.

All members present voting "Aye."

#### RESOLUTION NO. 7

##### FIRE ADVISORY BOARD

By Supervisor -- James C. Cox, Chairman, Judiciary Committee  
Resolved, Pursuant to Section 225-a of the County Law, the Board of Supervisors appoint the following individuals to the Fire Advisory Board to expire December 31, 1982:

Mark Freeman  
Richard Gaebel  
Lowell Thomas  
Richard Locke

Raymond Churchill  
Merrill O. Blanchard  
John Cobb

Seconded by Supervisors -- Eugene Parker, Rylan X. Hillick, Richard Robert H. Austin

All members present voting "Aye."

(Waue, Nelson, Munroe, Parker, Radley, Freeman, Cerow, Fulkerson, Foster, Cobb, Cox, Shelmidine, Hillick, Timerman, Fitzgerald, Kiechle, Blanchard, Zahn, Monica, Dickinson, Eisenhower, Pilgermayer, Terrell, Montgomery, Redder, Grieco, Lawlor, Morgia, Howland, Austin, Knight, Adsit, Cosmic, Overton)

RESOLUTION NO. 123

APPOINTMENT - COMMISSIONER OF ELECTIONS

By Supervisor - W. Douglas Howland, Chairman, County Officers Committee Resolved, Pursuant to Section 3-204 of the Election Law, that William J. McClusky, Republican, be appointed Election Commissioner to fill the unexpired term of Lewis G. Spicer, term to expire December 31, 1981.

Seconded by Supervisors - Wesley E. Eisenhower, Paul Fitzgerald, Victor S. Knight, William Fulkerson

Supervisor Terrell asked permission to abstain from voting. The Chairman granted permission.

All members present voting "Aye" with the exception of Supervisor Kiechle who voted "Nay."

8/1/81

Supervisor Dickinson said rate. He asked if there is Mr. Merritt, said there is no student services are increased are overpaid. Each position We are compounding unjust the enrollment drops, the back. He said it is time for they keep increasing each true equity to the taxpayers munity, and it was a good

Supervisor Terrell said concerned about sky-rocket

Supervisor Munroe said his town employees he can't this budget tonight.

Supervisor Austin, Chairman outside of Administrative Services employees are all set by contract. He said it is remarkable we and feels this is a plus for

Supervisor Howland remarked commodities.

## RESOLUTION NO. 1

## APPOINTMENT - THOUSAND ISLAND BRIDGE AUTHORITY

By Supervisor - Edward E. Cobb, Chairman, Thousand Island Bridge Committee  
 Resolved, Pursuant to Section 577 of the Public Authorities Law and Resolution No. 19 of the year 1977, that the appointment of Mr. Thomas Quigg and Mr. William A. O'Neil as members of the Thousand Island Bridge Authority for a term of one year be and hereby is ratified, term to expire December 31, 1981.

Seconded by Supervisors - Kenneth E. Wade, Gordon D. Cerow, Jr., Ralph W. Timmerman, Louis G. Grieco  
 All members present voting "Aye."

## RESOLUTION NO. 2

## APPOINTMENT OF ELECTION COMMISSIONER

By Supervisor - W. Douglas Howland, Chairman, County Officers Committee  
 Resolved, Pursuant to Section 3-204 of the Election Law, William J. Walck, Democrat, be and hereby is appointed Election Commissioner for a two year term, effective with January 1, 1981 and expiring on December 31, 1982.  
 Seconded by Supervisors - Victor S. Knight, William Fulkerson, Wesley E. Eisenhauer, Paul Fitzgerald  
 All members present voting "Aye."

## RESOLUTION NO. 3

APPOINTMENT OF DIRECTOR -  
JEFFERSON COUNTY INDUSTRIES

By Supervisor - Edward N. Redder, Chairman, Planning Committee  
 Resolved, That the Board of Supervisors confirm the appointment of James A. Merritt as a member of the Board of Directors of Jefferson County Industries, term to expire December 31, 1983.

Seconded by Supervisors - Kenneth E. Nelson, John C. Kiechle, Mark Freeman  
 All members present voting "Aye."

## RESOLUTION NO. 4

## APPOINTMENT - COMMUNITY SERVICES BOARD

By Supervisor - Robert H. Monica, Chairman, Health Committee  
 Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law, the following shall be appointed as members of the Community Services Board and the designated Sub-Committees thereof, for three year terms expiring December 31, 1983:

Resolution No. 92

APPOINTMENT - COMMUNITY COLLEGE BOARD OF TRUSTEES

By - Education Committee

Resolved, Pursuant to Section 6303 of the Education Law that Wesley A. Daniels, Jr. be reappointed for a term of nine years to the Jefferson Community College Board of Trustees, term to expire June 30, 1993.

\*\*\*\*\*

Resolution No. 93

APPOINTMENT - COMMISSIONER OF ELECTIONS

By - County Officers Committee

Resolved, Pursuant to Section 3-204 of the Election Law, Helen G. Farrell, Republican, is hereby appointed Election Commissioner to fill the unexpired term of William J. McClusky who resigned, term to expire December 31, 1984.

\*\*\*\*\*

Resolution No. 94

APPOINTMENT TO JEFFERSON COUNTY INDUSTRIAL DEVELOPMENT AGENCY

By - Planning Committee

Whereas, The 1971 Legislature of the State of New York created the Jefferson County Industrial Development Agency.

Resolved, Pursuant to Article 18a of the General Municipal Law, the Board of Supervisors appoint Ambrose J. Gaffney as a member of the Jefferson County Industrial Development Agency to fill the vacancy created by the resignation of Arthur C. Stever, Jr.

\*\*\*\*\*

Resolution No. 95

CHANGING DATE AND LOCATION OF BOARD SESSION

By - County Officers Committee

Whereas, Shifting the regularly scheduled July 3rd Board Session to July 10th will avoid conflict and hardship resulting from convening a board session during the July 4th holiday period, and

Whereas, Convening a formal Board Session at TIBA Offices will permit the Board of Supervisors to visit and perceive as a body the property holdings of the Thousand Islands Bridge Authority and the development thereon.

Now, Therefore, Be It Resolved, Pursuant to Section 152 of the County Law the location and time of the regularly scheduled July 3rd Board Session be formally changed to allow the convening of said session at the Administration Buildings of the Thousand Islands Bridge Authority located at Collins Landing, Alexandria Bay, New York at 1:00 P.M.

Further Resolved, A tour of TIBA properties will be conducted immediately following adjournment of said Board Session.

\*\*\*\*\*

Resolved, Pursuant to Section 577 of the Public Authorities Law, and Resolution No. 19 of the year 1977, the appointment of Mr. Thomas Quigg and Mr. William A. O'Neill as members of the Thousand Islands Bridge Authority for a term of one year be and hereby is ratified, term to expire December 31, 1983.

Seconded by Supervisors — Louis G. Grieco, Donald Gould, I. Elizabeth Timmerman, Kenneth E. Nelson  
 All members present voting "Aye."

**RESOLUTION NO. 3**

**APPOINTMENT OF ELECTION COMMISSIONER**

By Supervisor — William Fulkerson, Chairman, County Officers Committee Resolved, Pursuant to Section 3-204 of the Election Law, William J. Walck, Democrat, and William J. McClusky, Republican, be and hereby are appointed Election Commissioners for a two year term, effective January 1, 1983, and expiring on December 31, 1984.

Seconded by Supervisors — Wesley E. Eisenhauer, Donald E. Jewett, Jack Lawlor, Merianne Shelmidine  
 All members present voting "Aye."

**RESOLUTION NO. 4**

**APPOINTMENT OF DIRECTOR — JEFFERSON COUNTY INDUSTRIES**

By Supervisor — Edward E. Cobb, Chairman, Planning Committee Resolved, That the Board of Supervisors confirm the appointment of Mark Freeman as a member of the Board of Directors of Jefferson County Industries, term to expire December 31, 1985.

Seconded by Supervisors — Mark Freeman, Jennie Adsit, John Fiorentino, John C. Kiechle  
 All members present voting "Aye."

**RESOLUTION NO. 5**

**APPOINTMENT — JEFFERSON COUNTY PLANNING BOARD**

By Supervisor — Edward E. Cobb, Chairman, Planning Committee Resolved, Pursuant to Resolution No. 85 of 1966 and Section 239-b of the General Municipal Law, the following appointments to the Jefferson County Planning Board are hereby ratified, said terms to expire December 31, 1985: David J. Detwiler — Joseph Richardson

Seconded by Supervisors — Mark Freeman, Jennie Adsit, John Fiorentino, John C. Kiechle  
 All members present voting "Aye."

**RESOLUTION NO. 6**

**APPOINTMENT — REGIONAL PLANNING BOARD**

By Supervisor — Edward E. Cobb, Chairman, Planning Committee Resolved, Pursuant to Resolution No. 115 of the year 1968 Ca Slight shall be appointed as a representative member of the Black Lawrence Regional Planning Board, term to expire December 31, 1983. Seconded by Supervisors — Mark Freeman, Jennie Adsit, John Fi. John C. Kiechle

All members present voting "Aye."

**RESOLUTION NO. 7**

**APPOINTMENTS — FIRE ADVISORY BOARD**

By Supervisor — W. Douglas Howland, Chairman, Judiciary Co Resolved, Pursuant to Section 225, Subdivision 1 and 2 of the Code of the Board of Supervisors appoint the following individuals to the Fire Board for three year terms to expire December 31, 1985:  
 Edward Cosmic, Dale Kenyon, John Cobb

Richard Gaebel, Raymond Churchill, Merrill Blanchard Further Resolved, Bonnie Small shall be appointed to fill the unexpired term of Phyllis Eastman, said term to expire December 31, 1983.

Seconded by Supervisors — Ralph R. Dickinson, Mary E. Flynn, I. E. Timmerman

All members present voting "Aye."

**RESOLUTION NO. 8**

**APPOINTMENTS — ADVISORY COUNCIL OF JEFFERSON COUNTY OFFICE FOR THE AGING**

By Supervisor — Jennie Adsit, Chairman, Health Committee Resolved, Pursuant to Title III of the Older Americans Act the following individual be and hereby is appointed as a member of the Advisory Council of the Jefferson County Office for the Aging, term to expire December 31, 1985:  
 Roxie Schleher

Further Resolved, Joanne Parnell be appointed to fill the unexpired term of Nelson Sholette, said term to expire December 31, 1984, and Joseph P. appointed to fill the unexpired term of Kenneth Fowlow, said term to expire December 31, 1983.

Seconded by Supervisors — Ronald E. Trickey, Kenneth E. Nelson Lawlor, Joseph Chavoustie  
 All members present voting "Aye."

**Resolution No.** 201

Appointment of Election Commissioners

**By Supervisor**

Chairman, County Officers Committee

Resolved, Pursuant to Section 3-204 of the Election Law, Walton E. Aubertine, Democrat, and William J. McClusky, Republican, be and hereby are appointed Election Commissioners for a two year term, effective January 1, 1985 and expiring on December 31, 1986.

**Seconded by Supervisor**

\_\_\_\_\_  
\_\_\_\_\_

**Resolution No.** 201

Appointment of Election Commissioners

**By Supervisor**

\_\_\_\_\_  
Chairman, County Officers Committee

Resolved, Pursuant to Section 3-204 of the Election Law, Walton E. Aubertine, Democrat, and William J. McClusky, Republican, be and hereby are appointed Election Commissioners for a two year term, effective January 1, 1985 and expiring on December 31, 1986.

**Seconded by Supervisor**

\_\_\_\_\_  
\_\_\_\_\_



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER  
WALTON E. AUBERTINE

December 6, 1985

Commissioner Walton Aubertine  
Commissioner William J. McClusky  
Staff of the Board of Elections

Dear Associates:

Today I am giving thirty day notice, resigning my appointment as Senior Clerk of the Board of Elections, to be effective January 5, 1986.

It has been a most fascinating and satisfying position for the past fourteen years and two months. I was hoping the Board of Supervisors would pass the early retirement and have thus stayed this past year. In view of the memo of November 26 that it will not be passed, I have found it necessary to sort out my priorities, and have made this most difficult decision to join my husband in retirement.

I have worked with a very fine bunch of people in this office. I appreciate all the friendships I have made along the way.

I thank former Democratic Chairman Robert Bouchard for presenting me the opportunity to work in this office, and I especially thank Supervisor Louis Grieco for going to bat for me in 1978 and upgrading my salary and position.

I appreciate the many kindnesses and support of the Board of Supervisors, and wish you all well.

Sincerely,

Lucy W. Sprague, Senior Clerk  
Board of Elections

c.c. Douglas Howland, Chairman of the Board  
Board of Supervisors  
James Merritt, Clerk of the Board  
Dem. Chrmn. Aubertine  
Former Chrmn. Bouchard  
Supervisor Louis Grieco  
Election Staff



**Resolution No. 47**

Amending Resolution No. 153 of the Year 1985 "Establishing Salaries and Grade Levels for Administrative Employees"

By Supervisor Donald E. Jewett  
Chairman, Personnel Committee

Resolved, Pursuant to Sections 201 and 205 of the County Law, Resolution No. 153 of the Year 1985 be and hereby is amended as follows:

NAME - GRADE - TITLE	1985 SALARY	LONG-EVITY	RECOMMENDED 1986 SALARY
GRADE XI (13,646 - 17,058)			
[Delete:]			
SPRAGUE Senior Clerk, Board of Elections	16,500	93	17,584
[Add:]			
MORGAN Senior Clerk, Board of Elections			17,584

Seconded by Supervisor Donald Gould Sharon M. Froum

STATE OF NEW YORK )  
 )  
 SS.:  
 COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 47 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 4th day of February, 19 86, and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 6th day of February, 19 86.

*James D. Jewett*  
 \_\_\_\_\_  
 Clerk Board of Supervisors  
 Jefferson County

Supplemental Appropriation - Board of Elections - Contingent

By Supervisor James G. Elliott  
Chairman, County Officers Committee

Whereas, Temporary employees have been used in the Board of Elections Office to assist in the administration of the State mandated registration card check program and to update the voter enrollment files on the computer by means of the new on-line computer terminal in the office, and

Whereas, Additional funding for temporary employees is required in order to complete the update of the voter enrollment prior to publication and provide for assistance during the upcoming general election.

Now, Therefore, Be It Resolved, That pursuant to Sections 363 and 365 of the County Law, there be appropriated the sum of \$4,500 to Elections Account A1450-1010 Temporary Employees, and the County Treasurer be and is hereby authorized and directed to transfer said sum from Special Items Account A1990.4963 Contingent for the purpose of supplementing the budget.

Seconded by Supervisor Donald D. Gould Jennie M. Adsit

Mary E. Flynn Stanley F. Overton

STATE OF NEW YORK )

SS.:

COUNTY OF JEFFERSON )

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 199 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 7th day of October, 1986 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 7th day of October, 1986.

John V. Halyer  
Deputy Clerk Board of Supervisors  
Jefferson County





Designation of Newspapers

By Supervisor

Chairman, County Officers Committee

Resolved, That pursuant to Section 214 of the County Law, the two newspapers listed below be and are hereby designated as the official newspapers of the County of Jefferson for the year 1987 for the publication of all local laws, notices and other matters required by law to be published.

<u>Name</u>	<u>Address</u>
Watertown Daily Times	Watertown, New York
Thousand Islands Sun	Alexandria Bay, New York

Seconded by Supervisor \_\_\_\_\_

# Board of Supervisors of the County of Jefferson

Resolution No. 38

Supplemental Appropriation - Board of Elections

By Supervisor James G. Elliott  
Chairman, County Officers Committee

Whereas, The majority of the approximately one hundred and twenty poll registration binders used in the Jefferson County Board of Elections Office are some twenty-five years old, and

Whereas, Additional poll registration binders are needed due to the formation of two new election districts and in anticipation that several of the older binders will fail during 1987.

Now, Therefore, Be It Resolved, That, pursuant to Sections 363 and 365 of the County Law, there be appropriated the sum of \$2,392 to Board of Elections Account A1450.2052 "8 Poll Registration Binders," and the County Treasurer be and is hereby authorized and directed to transfer said sum from Special Items Account A1990.4963 "Contingent" for the purpose of supplementing the budget.

Seconded by Supervisors	<u>Jennie M. Adsit</u>	<u>Donald D. Gould</u>
	<u>Stanley F. Overton</u>	<u>Mary E. Flynn</u>

State of New York }  
COUNTY OF JEFFERSON }

ss.:

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 38 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 3rd day of February, 19 87 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 4th day of February, 19 87.

John V. Hatfield  
Clerk of the Board of Supervisors

# Board of Supervisors of the County of Jefferson

Resolution No. 79

Supplemental Appropriation - Board of Elections

By Supervisor James G. Elliott  
Chairman, County Officers Committee

Whereas, The purchase price of a photocopier for the Board of Elections Office exceeds by \$59 the \$1,436 appropriation that was established for the purchase of that item in the 1987 County Budget.

Now, Therefore, Be It Resolved, That, pursuant to Sections 363 and 364 of the County Law, there be appropriated the sum of \$59.00 to Board of Elections Account A1450.2051 "Copier" and the County Treasurer be and is hereby authorized and directed to transfer said sum from Board of Elections Account A1450.4052 "Advertising" for the purpose of supplementing the budget.

Seconded by Supervisors Donald Gould Stanley F. Overton  
Jennie M. Adsit Mary E. Flynn

State of New York }  
COUNTY OF JEFFERSON }

ss.:

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 79 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 3rd day of March, 19 87 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 5th day of March, 19 87.

John V. Hartgering  
Clerk of the Board of Supervisors

Board of Supervisors of the County of Jefferson

Resolution No. 154

Amending 1987 County Budget - Board of Elections

By Supervisor James G. Elliott
Chairman, County Officers Committee

Whereas, Supplemental funding in the amount of \$24 is required in order to pay for the cost of certain law books for the Board of Elections Office.

Now, Therefore, Be It Resolved, That, pursuant to Sections 363 and 364 of the County Law, there be appropriated the sum of \$24 to Board of Elections Account Al450.2010 "Law Books" and the County Treasurer be, and is hereby, authorized and directed to transfer said sum from Board of Elections Account Al450.4052 "Advertising" for the purpose of amending the 1987 County Budget.

Seconded by Supervisors Jennie M. Adsit, Stanley F. Overton, Donald Gould, Mary E. Flynn

State of New York }
COUNTY OF JEFFERSON }

ss.:

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 154 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2nd day of June, 19 87 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 3rd day of June, 19 87.

John V. Hartgering
Clerk of the Board of Supervisors



**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections

Jurisdictional Committee: County Officers

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

The purchase price of new Town Law books (2) exceed by \$24.00 the unencumbered balance of account A1450.2010. This situation was unavoidable, as annotations to prior Town Law books were received and paid for from 1987 funds, then in March 1987, new books were shipped without prior knowledge.

Funding is available from unencumbered funds in Advertising Account (A1450.4052).

**Proposed Action:**

From/ <del>Increase</del> Account No.	Amount	Account Description
A1450.4052	(\$24.00)	Advertising

To/ <del>Increase</del> Account No.	Amount	Account Description
A1450.2010	\$24.00	Law Books

**Authorizations**

Administrators Approval

Board of Supervisors Approval

**Administrative**

**Board Committee**

*William Milton*  
 William Milton  
 Department Head

N/A  
 Personnel Director (Personnel Services Only)

*Kenneth F. Rogers*  
 Kenneth F. Rogers  
 County Treasurer/Budget Officer

*James W. Wright*  
 James W. Wright  
 County Administrator

4/28/87  
Date

Date

4/28/87  
Date

Date

4/29/87  
Date

Date

*James S. Elliott*  
 James S. Elliott

*Jednie Cadot*  
 Jednie Cadot

*Donald Torild*  
 Donald Torild

*Stanley Douglas*  
 Stanley Douglas

*Mary E. Flynn*  
 Mary E. Flynn

6/2/87  
Date

**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections

Jurisdictional Committee: County Officers

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

The purchase price of new Town Law books (2) exceed by \$24.00 the unencumbered balance of account A1450.2010. This situation was unavoidable, as annotations to prior Town Law books were received and paid for from 1987 funds, then in March 1987, new books were shipped without prior knowledge.

Funding is available from unencumbered funds in Advertising Account (A1450.4052).

From/ <del>Increase</del> Account No.	<b>Proposed Action:</b> Amount	Account Description
A1450.4052	(\$24.00)	Advertising

To/ <del>Increase</del> Account No.	Amount	Account Description
A1450.2010	\$24.00	Law Books

**Authorizations**

Administrators Approval

Board of Supervisors Approval

*William Milton*  
**William Milton**  
Department Head

4/28/87  
Date

**Board Committee**

N/A  
Personnel Director (Personnel Services Only)

Date

**Kenneth F. Rogers**  
County Treasurer/Budget Officer

Date

**James W. Wright**  
County Administrator

Date

Date



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543  
TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER  
MARSHA J. BARTON

April 13, 1987

TO: James V. Wright, County Administrator  
FROM: W. Milton, Chief Clerk, Board of Elections  
SUBJECT: Identifying future issues - County Board of Elections

This report lists some of the issues this office will be facing in the near future.

Registration - Increased registration will certainly be a factor with the influx of military and non-military persons arriving in this area with the Fort Drum expansion.

Village Elections - If current legislation is passed, village elections would be under the jurisdiction of local boards. This office would experience an increased workload in view of the fact there are twenty villages within the county.

Electronic Voting Machines - These new voting machines will eventually be required in every jurisdiction. Mechanical voting machines that are currently in use are no longer being manufactured, although parts are being produced for this type of machine, it is a matter of time before this type of machine will no longer be in use. The state recommends county ownership and maintenance of all new machines.

Computerization of Voting Records - New applications in computer technology make it possible to make the voting registration process simpler and quicker, for the benefit of all concerned. In order to implement some of these new laws proper equipment would have to be purchased. We are however, on line with the main frame computer for registration lists and individual voter record.

Staffing - The ever increasing mandates by state government indicate an increase in staffing will eventually have to be looked into.

I will certainly look forward to discussing these issues with you in the coming months.

Sincerely,

*William L. Milton*

cc: Commissioners

William L. Milton, Chief Clerk



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543  
TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

May 26, 1987

DEMOCRATIC COMMISSIONER  
MARSHA J. BARTON

TO: James Wright, County Administrator  
FROM: W. Milton  
SUBJECT: Fort Drum impact on Board of Elections

I anticipate this office will be impacted in some degree by the Fort Drum expansion in the following areas.

1. Voter Registration
  - a. Military
  - b. Non-Military
2. Voting District Re-Alignment
3. Staffing Levels
4. Equipment
5. Training
6. Budget Modification

Respectfully,

*Bill*

William L. Milton, Chief Clerk

cc: Commissioner McClusky  
Commissioner Barton

COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST

Dept.

Department: Board of Elections

Jurisdictional Committee: County Officers

Action Requested

- Transfer of Funds
- Appropriation/Revenue Increase
- Establish New Accounts

Explanation and Justification of Request:

Repair three (3) registration poll register books at \$94.58 each plus \$20.00 freight from Syracuse for a total cost of \$303.74, which will deplete account A1450.4090 in the amount of \$46.49.

Funding is available from A1450.4040 Micro-Film Records.

Proposed Action:

From/ <del>increase</del> Account No.	Amount	Account Description
A1450.4040	( \$46.49 )	Micro-Film Records

To/ <del>increase</del> Account No.	Amount	Account Description
A1450-4090	\$46.49	Repairs to Equipment

Authorizations

Administrators Approval

Board of Supervisors Approval  
Board Committee

*William L. Milton*  
Administrative  
William L. Milton  
Department Head

June 24, 1987  
Date

*Oriene Wetterhahn*  
Personnel Director (Personnel Services Only)  
Oriene Wetterhahn

Date  
6/24/87

*James W. Wright*  
County Treasurer/Budget Officer  
James W. Wright  
County Administrator

Date  
6/24/87

Date



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

August 25, 1987

DEMOCRATIC COMMISSIONER  
MARSHA J. BARTON

TO: John V. Hartzell

SUBJECT: Information for Space Planning Study

The following is the information you requested in your letter of August 21, 1987.

1. Current staffing , titles and general job description:

William J. McClusky - Commissioner of Elections - Republican  
Marsha J. Barton - Commissioner of Elections - Democratic

The Commissioners are responsible for office operation and conduct of elections. Commissioners are part-time.

William L. Milton - Chief Clerk  
Operational head of department

Garna Morgan - Senior Clerk

responsible for voter registration drives, mailing of all absentee ballots, letters of cancellation to voters. Keeps records of all inspectors of elections pertaining to schools, oaths and when each worked.

Sandra Corey - Registration Clerk  
Lawrence Corbett - Registration Clerk  
Responsible for registration of all voters in county.

2. The function of the Chief Clerk and operation of the department requires a separate office.
3. This office is considered a service organization, and as such has contact with all departments, private sector agencies and organizations and the general public.
4. I estimate a staff of six (6) full time employees within five years. (not including commissioners)
5. This department is located on first floor of the main county building.

*WLM*  
William L. Milton, Chief Clerk

**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections

Jurisdictional Committee: County Officers

**Action Requested**

Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

The 1987 appropriation for Repairs to Equipment has been depleted.

To supplement this appropriation, a transfer of funds is requested from Account A1450-4100 Contracts for repair of a Lathem dater and timer .

**Proposed Action:**

From/ <del>Decrease</del> Account No. A1450-4100	Amount (\$40.00)	Account Description Contracts
To/Increase Account No. A1450-4090	Amount \$40.00	Account Description Repairs to Equipment

**Authorizations**

Administrators' Approval

Board of Supervisors Approval

**Administrative**

*William L. Milton*  
 \_\_\_\_\_  
 William L. Milton  
 Department Head

*Orlene Wetterhahn*  
 \_\_\_\_\_  
 Orlene Wetterhahn  
 County Treasurer (Budget Officer)

*James W. Wright*  
 \_\_\_\_\_  
 James W. Wright  
 County Administrator

9/4/87  
Date

n/a  
Date

9/4/87  
Date

9/4/87  
Date

**Board Committee**

\_\_\_\_\_ n/a

\_\_\_\_\_ n/a

\_\_\_\_\_ n/a

\_\_\_\_\_ n/a

Date

# Board of Supervisors of the County of Jefferson

Resolution No. 262

Amending the 1987 County Budget  
Relative to the Board of Elections

By Supervisor James G. Elliott  
Chairman, County Officers Committee

Whereas, Additional funding for temporary employees for the Board of Elections Office is required to complete the State mandated card check and assist in voter registration and election night vote tabulation.

Now, Therefore, Be It Resolved, pursuant to Sections 363 and 364 of the County Law, there be appropriated the sum of \$1,300 to Elections Account A1450-1000 Temporary Employees and be it

Further Resolved, That the County Treasurer be and is hereby authorized and directed to transfer the sum of \$900 from Elections Account A1450.4020 Travel and \$400 from Elections Account A1450.4040 Microfilming for the purpose of amending the 1987 County budget.

Seconded by Supervisors Jennie Adsit Donald D. Gould  
Stanley F. Overton Mary E. Flynn

State of New York }  
COUNTY OF JEFFERSON

ss.:

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 262 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 6th day of October, 19 87 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 9th day of October, 19 87.

John V. Hartzer  
Clerk of the Board of Supervisors



**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department:

Jurisdictional Committee:

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

Due to an extra heavy increase in mailing Account number A1450-4022 this account is now depleted.

To supplement this appropriation to continue normal operating functions, an additional \$1000 will be necessary to end the year of 1987.

Funding is available from Account A1450-4030 Printing.

**Proposed Action:**

From/ <del>Increase</del> Account No. A1450-4030	Amount \$1000	Account Description Printing
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To/ <del>Increase</del> Account No. A1450-4022	Amount \$1000	Account Description Postage
---	------------------	--------------------------------

**Authorizations**

Administrators Approval

Board of Supervisors Approval

**Board Committee**

*W.L. Milton*  
Administrative  
Wm. L. Milton  
Department Head

10/30/87  
Date

*Orlene Wetterhahn*  
(Personal Director/Personnel Services Only)  
Orlene Wetterhahn

Date

10/30/87

*James W. Wright*  
County Treasurer/Budget Officer  
James W. Wright  
County Administrator

Date

10/30/87

Date

Date

**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections  
Jurisdictional Committee: County Officers

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

Account A1450-4090 - Repairs to Equipment has been expended. The rotary file at the Board of Elections is in need of immediate repair, therefore, a supplemental appropriation in the amount of \$400.00 (approx.) will be necessary,

Funding is available from unencumbered department account A1450-4040 - Microfilming.

From/~~Increase~~-Account No.  
A1450-4040

**Proposed Action:**

Amount  
(400.00)

Account Description  
Microfilming

To/~~Increase~~-Account No.  
A1450-~~4040~~  
4090

Amount  
\$400.00

Account Description  
Repairs to Equipment

- Administrators Approval

**Authorizations**

- Board of Supervisors Approval  
Board Committee

*W. L. Milton*  
Administrative  
W.L. Milton  
Department Head

*11/23/87*  
Date

*Orlene Wetterham*  
Personnel Director (Personnel Services Only)  
Orlene Wetterham

Date

*James W. Wink*  
County Treasurer/Budget Officer  
James W. Wink  
County Administrator

*11/23/87*  
Date

*11/24/87*  
Date

Date

Jefferson County Board of Supervisors  
Office of the Administrator


JAMES W. WRIGHT  
COUNTY ADMINISTRATOR

175 ARSENAL STREET  
WATERTOWN, NEW YORK 13601  
(315) 785-3075

JOHN V. HARTZELL  
DEPUTY COUNTY ADMINISTRATOR

December 4, 1987

TO: County Department Heads

FROM: J. Wright 

SUBJECT: 1. Annual Report to Board 1987  
2. Work Plan for 1988

I will be preparing a county-wide year end progress report to the Board. I would like to include issues which you believe have had a significant impact this past year. Would you please submit a brief summary of achievements, accomplishments and/or significant issues which have involved your department this past year. Please feel free to incorporate any statistics which you believe warrant special attention. I am making this request to provide you with an opportunity for input and recognition of your department.

✓ Please submit the information prior to December 21, 1987.

As the beginning of an annual process to initiate on-going management planning I am asking each of you to develop a work plan for 1988. This work plan should reflect the planned activities of your department (by major division if applicable to your department). These activities should be listed reflecting your recommended priority and a projected implementation date.

Additionally, I would ask you to reflect any significant issues or potential problems that you anticipate may occur within your department during the upcoming year.

Please submit this report to my office by December 31, 1987.

JWW:kch

cc: H. Otis Radley, Chairman of the Board  
James C. Cox, Chairman of the Board-Elect



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

Dec ember 20, 1987

DEMOCRATIC COMMISSIONER  
MARSHA J. BARTON

TO: James W. Wright, County Administrator

SUBJECT: Workplan for year 1988

FROM: W. Milton *WJ*

The year 1988 will indeed be a very busy year. This office will have two major primary elections (April and September) and a Presidential election in November. Our responsibilities, duties and the timing of elections are mandated by New York State Law.

The planning for each election starts about three months in advance and includes a variety of activities.

Our on-line computer has been very helpful in the registration process of voters and will continue to be so in the future. There are several applications I would like to see implemented for year 1988, or shortly thereafter, that pertain to the elections process. My priorities are as follows:

1. Implementing a computer set-up to handle election night vote returns.
2. Implementing a computer set-up to handle facsimile signatures of voters to replace poll registration books.
3. There are other applications that will fall in line once the above requests are implemented.

I do not foresee any major problems in this department for year 1988.



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543  
TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER  
MARSHA J. BARTON

December 18, 1987

TO: James Wright, County Administrator

SUBJECT: Brief Summary of Achievements at County Board of  
Elections

The Jefferson County Board of Elections conducts all National, State, County, City and Town Elections. Although the Board of Elections is a County agency, the structure, responsibilities and duties are mandated by New York State Law with administrative procedures, directions and guidelines provided by the Rules and Regulations as defined by the New York State Board of Elections.

In 1987 this Board had a staff of 4 full-time employees, with equal representation of Republicans and Democrats as mandated by New York State Election Law. The Board is made up of two part time Commissioners of Elections of each political party and their appointment is confirmed by the County Board of Supervisors. The staff of the Board of Elections provides the clerical, technical and mechanical skills necessary to provide services, assistance, information and statistical data to County Supervisors, governmental agencies, and to the public.

Sincerely,

*Bill*

William L. Milton, Chief Clerk

# Board of Supervisors of the County of Jefferson

Resolution No. 348

Amending 1987 County Budget - Board of Elections

By Supervisor James G. Elliott  
Chairman, County Officers Committee

Whereas, The expense associated with continuing repairs to a Timer/Dater machine in the Board of Elections Office makes replacement of the machine the most desirable and cost effective alternative.

Now, Therefore, Be It Resolved, That, pursuant to Sections 363 and 364 of the County Law, there be appropriated the sum of \$500 to Elections Account A1450.2050 "Dater/Timer," and be it further

Resolved, That the County Treasurer be and is hereby authorized and directed to transfer the sum of \$500 from Elections Account A1450.4052 "Advertising" for the purpose of amending the 1987 County Budget.

Seconded by Supervisors Jennie M. Adsit Stanley F. Overton  
Donald Gould Mary E. Flynn



REMO J. ACITO  
Chairman

STEPHEN MAY  
Vice Chairman

DONALD A. RETTALIATA  
Commissioner

WILLIAM H. McKEON  
Commissioner

STATE OF NEW YORK  
STATE BOARD OF ELECTIONS  
AGENCY BLDG. NO. 2  
EMPIRE STATE PLAZA  
ALBANY, NEW YORK 12223

THOMAS W. WALLACE  
Executive Director

GEORGE V. PALMER  
Asst. Executive Director

DONALD J. McCARTHY JR.  
Counsel-Enforcement

THOMAS P. ZOLEZZI  
Special Counsel

M E M O R A N D U M

March 29, 1979

COUNTY ELECTION COMMISSIONERS

We are pleased to announce the appointment of Tom Wilkey as Public Relations Officer for the State Board of Elections.

Most of you know Tom from his ten years with the Erie County Board of Elections.

This is the first opportunity we have had to appoint someone from a county board and we look forward to having a staff member who has first hand knowledge of your programs and problems.

Tom can be reached at (518) 474-1953.

THOMAS W. WALLACE  
Executive Director

TWW/bw

H/6/79

R. WELLS STOUT  
Chairman

GEORGE D. SALERNO  
Vice Chairman

DONALD A. RETTALIATA  
Commissioner

THOMAS J. SULLIVAN  
Commissioner



STATE OF NEW YORK

STATE BOARD OF ELECTIONS

P.O. BOX 4

ONE COMMERCE PLAZA

ALBANY, NY 12260

RECEIVED  
BOARD OF ELECTIONS

'85 SEP 9 AM 10 42

JEFFERSON COUNTY

THOMAS W. WALLACE  
Executive Director

GEORGE V. PALMER  
Asst. Executive Director

DONALD J. McCARTHY, JR.  
Counsel-Enforcement

THOMAS P. ZOLEZZI  
Special Counsel

M E M O R A N D U M

September 5, 1985

TO: County Election Commissioners

FROM: Thomas W. Wallace  
Executive Director

SUBJECT: Staff Changes

The State Board of Elections is pleased to announce two changes to its staff.

Thomas Wilkey, who has served as Public Information Officer to the Board for the past six years, has been appointed to the position of Director of Election Operations.

In this capacity, Mr. Wilkey will be responsible for providing assistance to county boards of elections in the fields of voter registration systems, voting equipment, inspector training, absentee ballot procedures and other areas of county board responsibility. Another primary function will be to work with the local boards to achieve uniformity in their administration of the election laws. Mr. Wilkey's phone number is (518) 473-5086.

Replacing Mr. Wilkey as Public Information Officer will be Steven LaFever of Norwich, New York. Mr. LaFever, a graduate of Cornell University, was most recently employed by the Norwich Evening Sun. In addition to the normal duties associated with the public information position, Mr. LaFever will be responsible for all voter outreach programs conducted by the Board. Mr. LaFever's phone number is (518) 474-1953.





COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

HELEN G. FARRELL

June 27, 1984

DEMOCRATIC COMMISSIONER

WILLIAM J. WALCK

Mr. Thomas W. Wallace, Executive Director  
State Board of Elections  
Box 4  
One Commerce Plaza  
Albany, NY 12260

Dear Mr. Wallace:

This is to advise you of the appointment of Helen G. Farrell, Republican Commissioner of Elections in Jefferson County effective June 5, 1984.

Respectfully,

William L. Milton, Chief Clerk



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 782-9100, EXT. 3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

June 4, 1984

DEMOCRATIC COMMISSIONER

WILLIAM J. WALCK

Mr. Thomas W. Wallace, Executive Director  
State Board of Elections  
Box 4  
One Commerce Plaza  
Albany, NY 12260

Dear Mr. Wallace:

This is to advise you of the resignation of William J. McClusky, Republican Commissioner of Elections in Jefferson County effective as of June 1, 1984.

I will advise you shortly of the new commissioner.

Best regards.

Respectfully,

*Bill*

William L. Milton, Chief Clerk



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

November 21, 1990

Mr. Thomas W. Wallace  
State Board of Elections  
PO Box 4 One Commerce Plaza  
Albany, NY 12260

Dear Mr. Wallace:

This is to advise you of the resignation of the  
Republican Commissioner of Elections, William J.  
McClusky, effective December 1, 1990.

Sincerely,

*Bill*

W. L. Milton, Chief Clerk

September 1, 1981

Marcia Watson, Office Manager  
State Board of Elections  
99 Washington Ave.  
Albany, NY 12210

Dear Marcia:

This is to advise you of the appointment of William J. McClusky as Republican Commissioner of Elections to fill the unexpired term of Lewis J. Spicer.

Very truly yours,

William L. Milton, Chief Clerk



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

HELEN G. FARRELL

December 26, 1984

DEMOCRATIC COMMISSIONER

WILLIAM J. WALCK

Marcia A. Watson  
State Board of Elections  
PO Box 4  
One Commerce Plaza  
Albany, NY 12260

Dear Marcia;

This is to advise you of the appointment of two new Commissioners of Elections in Jefferson County, effective January 1, 1985.

William J. McClusky - Republican Commissioner

Walton E. Aubertine - Democratic Commissioner

The terms of office of the above named will expire on December 31, 1986.

Best regards.

Respectfully,

*Bill*

William L. Milton, Chief Clerk



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

January 16, 1987

DEMOCRATIC COMMISSIONER

~~WALTON K. ALBERTINE~~  
Marsha J. Barton

Mr. Thomas W. Wallace, Executive Director  
State Board of Elections  
One Commerce Plaza  
PO Box 4  
Albany, NY 12260

Dear Mr. Wallace:

This is to advise you of the appointment of Marsha J. Barton, Millens Bay Road, RR1, Box 237, Chaumont, New York 13622, as the new Democratic Commissioner of Elections in Jefferson County.

Sincerely,

*W. L. Milton*

William L. Milton, Chief Clerk

GEORGE D. SALERNO  
Chairman

R. WELLS STOUT  
Vice Chairman

DONALD A. RETTALIATA  
Commissioner

THOMAS J. SULLIVAN  
Commissioner



STATE OF NEW YORK

STATE BOARD OF ELECTIONS

P.O. BOX 4  
ONE COMMERCE PLAZA  
ALBANY, NY 12260

THOMAS W. WALLACE  
Executive Director

GEORGE V. PALMER  
Asst. Executive Director

DONALD J. McCARTHY, JR.  
Counsel-Enforcement

THOMAS P. ZOLEZZI  
Special Counsel

April 13, 1987

Commissioners  
Board of Elections  
Jefferson County  
County Building  
175 Arsenal Street  
Watertown, NY 13601-2543

Dear Commissioners:

Please be advised that the State Board has approved your request to discontinue maintenance of your central registration file pursuant to the provisions of Section 5-504 of the Election Law and Section 6207.1 of the State Board's Rules and Regulations.

Said approval was given at the Board meeting held on April 10th and was based on your statement of compliance which was sent to us on February 20, 1987.

Very truly yours,

A handwritten signature in cursive script, appearing to read 'Thomas W. Wallace', written in dark ink.

Thomas W. Wallace,  
Executive Director

TWW:bw

RECEIVED  
BOARD OF ELECTIONS  
APR 15 AM 10 04  
JEFFERSON COUNTY



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER

Marsha J. Barton

Mr. Thomas W. Wallace, Executive Director  
State Board of Elections  
One Commerce Plaza  
PO Box 4  
Albany, NY 12260

Dear Mr. Wallace:

The Commissioners of Elections, hereby request approval from the State Board of Elections, pursuant to Section 5-504 to discontinue preparation, use and maintenance of our central file registration records.

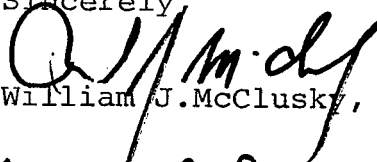
The requirements of Part 6207 Rules and Regulations will be complied with in every respect.

Enclosed is a copy of the format we believe will meet the requirements of an alphabetized listing.

If you require additional information or listings, please write or call.

Thank you.

Sincerely,

  
William J. McClusky, President

  
Marsha J. Barton, Secretary

encl.

Mar



COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST

Department: Board of Elections  
Jurisdictional Committee: County Officers

Action Requested  
 Transfer of Funds  
 Appropriation/Revenue Increase  
 Establish New Accounts

Explanation and Justification of Request:  
Transfer of funds from A1450-4010 to A1450-4012 in the amount of \$67.20 so as to place purchase of City Directory - 1988 in proper account.

funding is available from unencumbered account balance

From/~~Increase~~ Account No.  
A1450-4010

Proposed Action:  
Amount  
\$67.20

Account Description  
Office Supplies

To/~~Increase~~ Account No.  
A1450-4012

Amount  
\$67.20

Account Description  
Periodicals

Administrators Approval

Authorizations

Board of Supervisors Approval  
Board Committee

Administrative

*William L. Milton*  
William L. Milton  
Department Head

6/3/88  
Date

N/A

Personnel Director (Personnel Services Only)

*Jane Jenkins*  
Jane Jenkins  
County Treasurer/Budget Officer

6/3/88  
Date

*James W. Wright*  
James W. Wright  
County Administrator

6/3/88  
Date

Date

OFFICE OF THE COUNTY ADMINISTRATOR

TO B. Milton, Chief Clerk, Board of Elections

DATE 5/21/87

FROM J. Wright *JWR*

FILE Department Heads

RE Fort Drum Impact

As previously discussed, would you please complete prior to the end of this month the report I requested regarding anticipated Fort Drum related impact on your department.

Upon completion, please contact my office to schedule an appointment to review same.

If there is no impact from Fort Drum anticipated, please indicate same.

Thank you.



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER

MARSHA J. BARTON

May 26, 1987

TO: James Wright, County Administrator

FROM: W. Milton

SUBJECT: Fort Drum impact on Board of Elections

I anticipate this office will be impacted in some degree by the Fort Drum expansion in the following areas.

1. Voter Registration
  - a. Military
  - b. Non-Military
2. Voting District Re-Alignment
3. Staffing Levels
4. Equipment
5. Training
6. Budget Modification

Respectfully,

*Bill*

William L. Milton, Chief Clerk

cc: Commissioner McClusky  
Commissioner Barton

Jefferson County Board of Supervisors  
Office of the Administrator

JAMES W. WRIGHT  
COUNTY ADMINISTRATOR

JOHN V. HARTZELL  
DEPUTY COUNTY ADMINISTRATOR

175 ARSENAL STREET  
WATERTOWN, NEW YORK 13601  
(315) 785-3075

June 10, 1988

Thomas B. Inglehart  
P.O. Box W341B  
Alexandria Bay, NY 13607

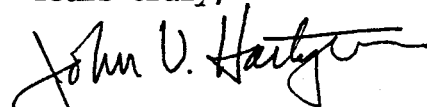
Dear Mr. Inglehart:

Please let this correspondence serve as formal notification of your appointment as Democratic Election Commissioner of Jefferson County, to fill the unexpired term of Marsha J. Barton, said term to expire December 31, 1988.

You may expect to hear from the Elections Office concerning upcoming meetings of the Board of Elections.

If you have any questions regarding this appointment, please advise.

Yours truly,



John V. Hartzell  
Deputy County Administrator

JVH:jds

cc: William McClusky, Republican Election Commissioner  
William Milton, Chief Clerk, Board of Elections  
Garna Morgan, Senior Clerk, Board of Elections



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

July 5, 1988

TO: James W. Wright, County Administrator  
FROM: W. Milton  
SUBJECT: Board of Elections standard office hours

This is to advise you of the standard office hours concerning this department, with exceptions as noted.

1988

9:00 AM - 5:00 PM every day, except during July and August, when hours are from 8:30 AM until 4:00 PM.

approximately two (2) weeks prior to any election, overtime would be necessary. This would also apply to election days and local registration days.

*BM*

W. L. Milton, Chief Clerk


Jefferson County Board of Supervisors  
Office of the Administrator

JAMES W. WRIGHT  
COUNTY ADMINISTRATOR

175 ARSENAL STREET  
WATERTOWN, NEW YORK 13601  
(315) 785-3075

JOHN V. HARTZELL  
DEPUTY COUNTY ADMINISTRATOR

June 27, 1988

TO: County Department Heads  
FROM: J. Wright   
SUBJECT: Departmental Office Hours

I am requesting each department head to please provide this office with a schedule of their department's standard office hours.

I am interested in the normal operating hours and additionally any alternative work schedules currently being utilized. Alternative work schedules should include any on-call assignments, recurring overtime situations, etc.

Please provide this information prior to July 8th.

Should you have any questions, please feel free to contact me at your convenience. Thank you for your cooperation and assistance.

JWW:kch

cc: J. Cox, Chairman of the Board

# Board of Supervisors of the County of Jefferson

Resolution No. 153

## Appointing Commissioner of Elections

By Supervisor Jennie M. Adsit  
Chairman, County Officers Committee

Whereas, A vacancy exists in the Office of Democratic Election Commissioner of Jefferson County as a result of the resignation of Marsha J. Barton, and

Whereas, In accordance with the Election Law of New York State the Chairman of the Democratic Committee of Jefferson County has filed a certificate of party recommendation with the Clerk of this Board recommending the appointment of Thomas B. Inglehart as Democratic Election Commissioner to fill the unexpired term of Marsha J. Barton.

Now, Therefore, Be It Resolved, That, pursuant to Section 3-204 of the Election Law, Thomas B. Inglehart, be and is hereby appointed as Democratic Election Commissioner of Jefferson County to fill the unexpired term of Marsha J. Barton, said term to expire December 31, 1988.

Seconded by Supervisors John G. Davis Theodore Rand  
Victor S. Knight Merianne Shelmidine

State of New York }  
COUNTY OF JEFFERSON }

ss.:

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 153 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 7th day of June, 19 88 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 8th day of June, 19 88.

John V. Hartley  
Clerk of the Board of Supervisors



**COUNTY OF JEFFERSON**  
**BOARD OF ELECTIONS**  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543  
TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

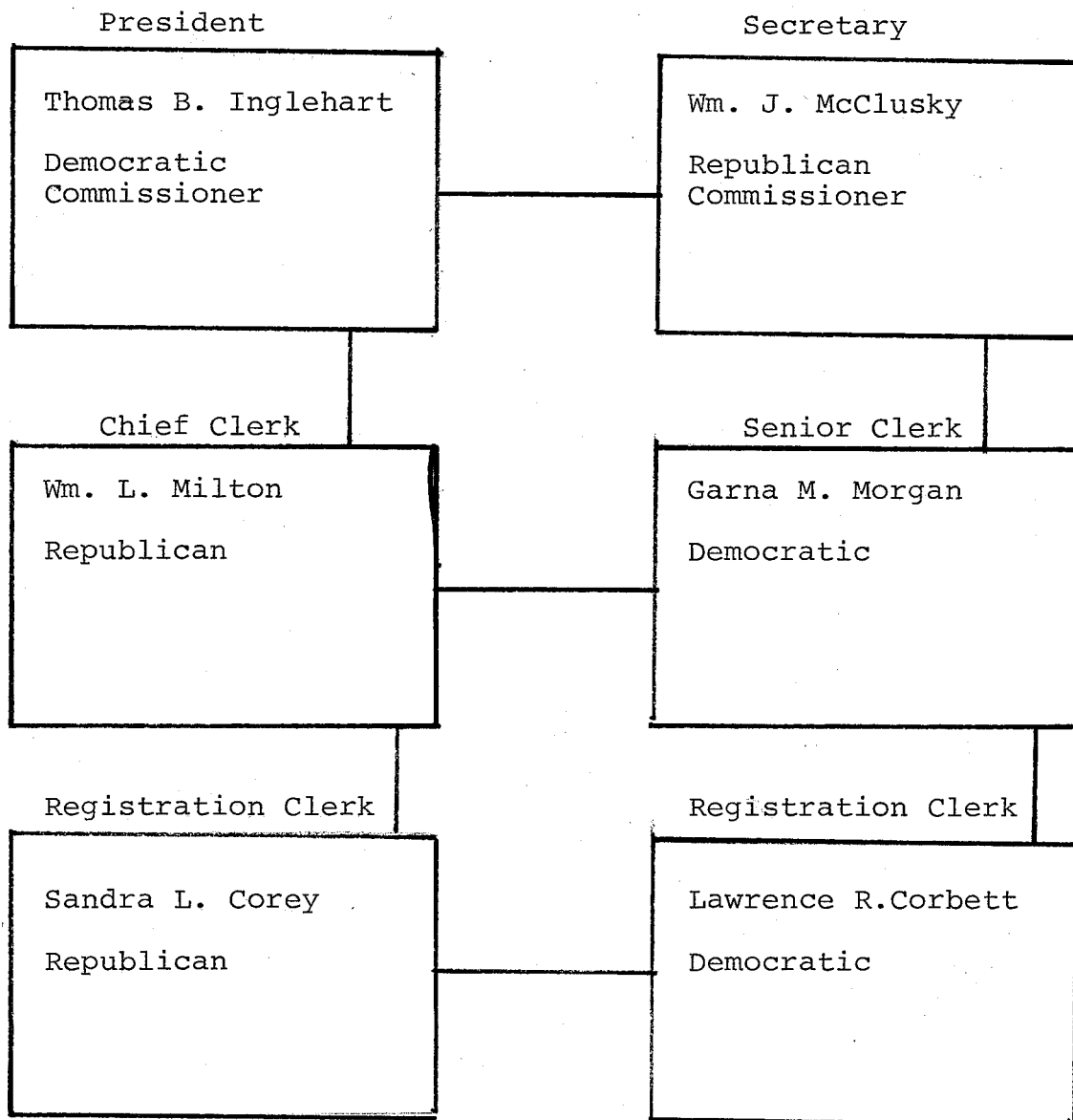
DEMOCRATIC COMMISSIONER  
THOMAS B. INGLEHART

July 6, 1988

TO: James W. Wright, County Administrator

FROM: W. Milton, Board of Elections

SUBJECT: Organizational Diagram - Board of Elections 1988







COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

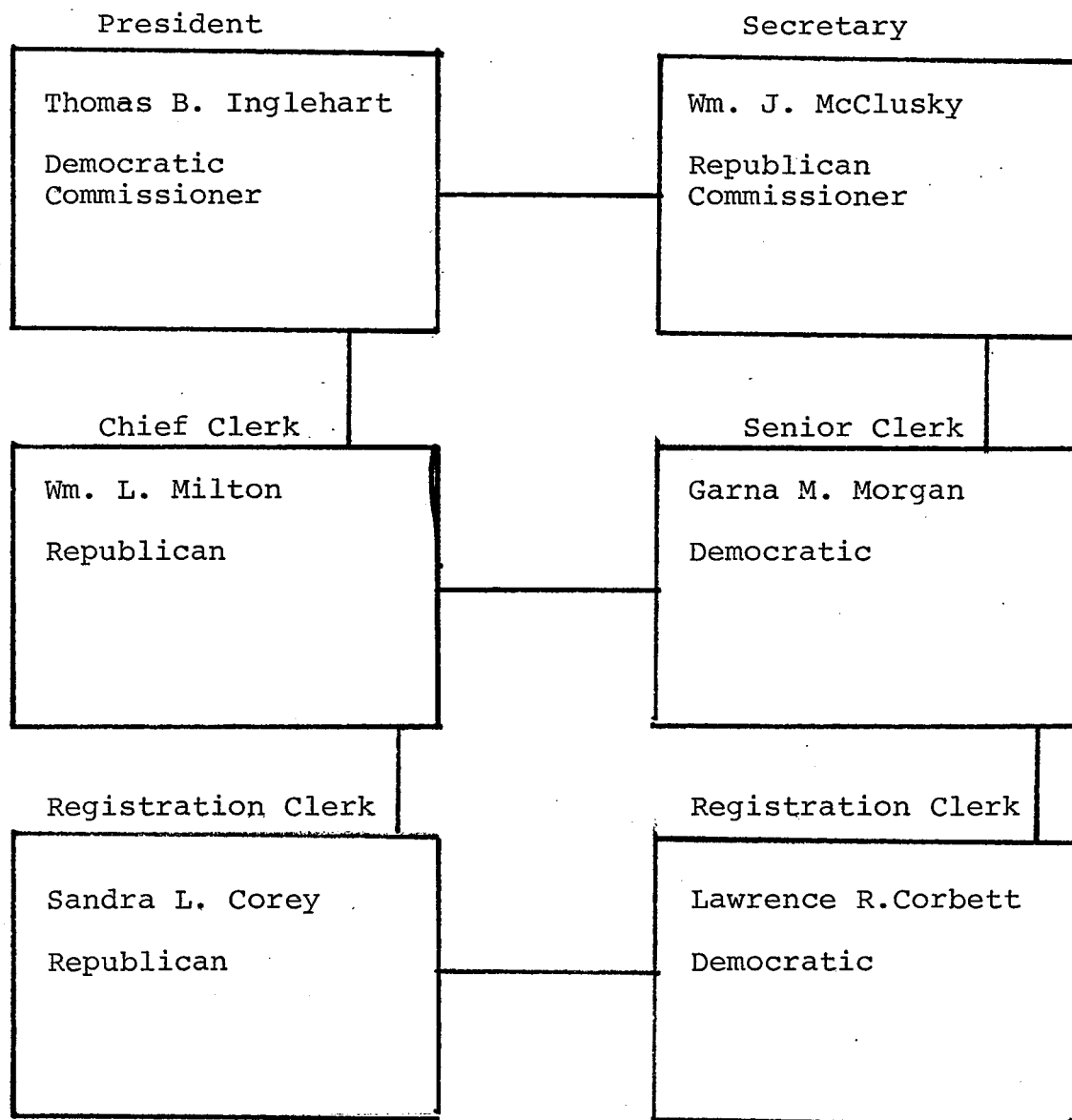
DEMOCRATIC COMMISSIONER  
THOMAS B. INGLEHART

July 6, 1988

TO: James W. Wright, County Administrator

FROM: W. Milton, Board of Elections

SUBJECT: Organizational Diagram - Board of Elections 1988



Jefferson County Board of Supervisors  
Office of the Administrator

JAMES W. WRIGHT  
COUNTY ADMINISTRATOR

175 ARSENAL STREET  
WATERTOWN, NEW YORK 13601  
(315) 785-3075

JOHN V. HARTZELL  
DEPUTY COUNTY ADMINISTRATOR

July 5, 1988

TO: County Department Heads

FROM: J. Wright 

SUBJECT: Organizational Diagram

In preparation for the 1989 Budget process I am asking each department to provide an organizational diagram reflecting the positions in their respective department. The diagram should be based upon currently budgeted staff both full and part time and should reflect functional units and position titles. The deadline for submission of the material is Friday, July 29, 1988.

If you have any questions concerning this request please contact my office. Thank you for your continued cooperation and assistance.

JWW:jds

Jefferson County Board of Supervisors  
Office of the Administrator

JAMES W. WRIGHT  
COUNTY ADMINISTRATOR

175 ARSENAL STREET  
WATERTOWN, NEW YORK 13601  
(315) 785-3075

JOHN V. HARTZELL  
DEPUTY COUNTY ADMINISTRATOR

September 13, 1988

TO: County Department Heads  
FROM: John V. Hartzell, Deputy County Administrator *JVH*  
SUBJECT: Meetings of Advisory Boards and Affiliated Groups

To assist us in planning for utilization of conference and multi-purpose space in County facilities, I am asking that each department advise this office of the various Advisory Boards and other groups affiliated with their department that have traditionally met in County facilities. In addition to identifying each group, you should also identify when each group meets (i.e. the first Thursday of each month at 7:00 P.M.), the purpose of the meetings, size of the group, where the group currently meets, and any special needs that the group has in connection with its meetings (i.e. tables, special equipment).

This information should be provided by the close of business next Wednesday the 21st.

Thank you for your cooperation in this matter.

JVH:kch

*COUNTY MACHINE CUSTODIANS - VOTING MACHINE  
INSTRUCTION  
24 Custodians*

*CURRENTLY MEET - EMERGENCY MANAGEMENT AREA  
2nd Thursday PRIOR TO EACH ELECTION.*

*EQUIPMENT - VOTING MACH, TABLES & CHAIRS TO  
ACCOMMODATE 24*

*ELECTION NIGHT CONTROL CENTER - (SOFT PRIMARY  
CON ELECTION)  
Approx 40-50 persons.*

*EQUIPMENT - TABLES, CHAIRS, 1 - COMMUNICATION  
PHONE. Adding meets (ABOUT 20-24 MEETS, USUALLY  
FROM DEPT OF SOC. SERVICES, AND OTHER CO. DEPTS.)*



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

Sept. 14, 1988

DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

TO: John V. Hartzell  
FROM: W. Milton, Board of Elections  
SUBJECT: Meetings of Advisory Boards and Affiliated Groups


The following is the information you requested as per your memo date 9/13/88.

Group type- County Machine Custodians

County Machine Custodians - meets the second Thursday prior to each election, Twenty-four county custodians. Meeting is for machine instruction and ballot set up for each town and in the City of Watertown. Currently meeting in the Emergency Management Area. Require tables and chairs to accomodate 24 persons and 1 voting machine. Meeting time 7:00PM

Group type - Election Control Center

Election night control center. Set up for each primary and general election. Approximately 40 - 50 persons required, depending on size of election. Required equipment - tables, chairs, adding machines ( about 20 - 24 machines, usually from Social Services and other departments) Communication phone normally set up in operation center just prior to election night. Meeting time 8:00 PM on each election night.

  
W. L. Milton, Chief Clerk

**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections

Jurisdictional Committee: County Officers

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

The 1988 appropriation for Postage will not carry this department to the end of 1988. The balance in account A1450-4022 is \$170.68, through September 19, 1988. A transfer of funds is requested from account A1450-4090 - Repairs to Equipment.

Funding is available from unencumbered funds in account A1450-4090

From/ <del>Decrease</del> Account No.	Proposed Action: Amount	Account Description
A1450-4090	(\$900.00)	Repairs to Equipment
To/Increase-Account No.	Amount	Account Description
A1450-4022	\$900.00	Postage

**Authorizations**

Administrators Approval

Board of Supervisors Approval  
**Board Committee**

*W. L. Milton*  
Administrative  
William L. Milton  
Department Head

9/21/88  
Date

*Jane Jenkins*  
Personnel Director (Personnel Services Only)  
Jane Jenkins  
County Treasurer/Budget Officer

9/21/88  
Date

*James W. Wright*  
County Administrator  
James W. Wright  
County Administrator

9/26/88  
Date

Date

COUNTY OF JEFFERSON  
LOCAL LAW NO. OF 1988

A LOCAL LAW PROVIDING FOR THE DEFENSE AND INDEMNIFICATION  
OF OFFICERS AND EMPLOYEES OF THE COUNTY OF JEFFERSON

By Supervisor Ronald E. Trickey  
Chairman, Personnel Committee

WHEREAS, Section 18 of the Public Officers Law of the State of New York enables a public entity such as the County to provide for the legal defense and indemnification of its officers and employees against liability claims relative to acts performed in the course of their duties, and

WHEREAS, said Section 18 provides a statutory basis for conferring such benefits upon the employees and officers of the public entity by embracing the terms of said Section and authorizing the County to be held liable for costs incurred under the provisions thereof, and

WHEREAS, it is deemed to be in the interest of Jefferson County, its officers and employees, to confer such liability defense and indemnification benefits as provided for in Public Officers Law Section 18, now therefore

BE IT ENACTED by the Board of Supervisors of the County of Jefferson, New York, as follows:

- Section 1. Definitions
- 2. Conferring Benefits
- 3. Defense and Indemnification
- 4. Limitations
- 5. Employee Cooperation Required
- 6. Preservation of Rights
- 7. Notice Required
- 8. Insurance
- 9. Public Purpose
- 10. Non-Limitation of Rights/Obligations
- 11. Immunity
- 12. Sole Benefits
- 13. Severance
- 14. Effective Date

Section 1. DEFINITIONS

As used in this local law, unless the context otherwise requires:

(a) The term "County" shall mean the political subdivision of the State of New York comprising the County of Jefferson.

(b) The term "employee" shall mean any commissioner, member of a public board or commission, trustee, director, officer, employee, volunteer expressly authorized to participate in a publicly sponsored volunteer program, or any other person holding a position by election, appointment or employment in the service of Jefferson County, whether or not compensated, but shall not include the Sheriff of Jefferson County or an independent contractor. The term "employee" shall include a former employee, his/her estate or judicially appointed personal representative.

(c) The term "governing body" shall mean the Jefferson County Board of Supervisors.

## Section 2. CONFERRING BENEFITS

The Jefferson County Board of Supervisors, in accordance with Section 18 of the Public Officers Law of the State of New York, does hereby confer the benefits of defense and indemnification, as described in said Section 18 of the Public Officers Law, upon its employees and agrees to be held liable for the costs incurred under the provisions of said Section 18 of the Public Officers Law as those provisions are more specifically stated herein.

## Section 3. DEFENSE AND INDEMNIFICATION

(a) Upon compliance by the employee with the provisions of Section 5 of this local law, the County shall provide for the defense of the employee in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his public employment or duties. This duty to provide for a defense shall not arise where such civil action or proceeding is brought by or at the behest of the County employer.

(b) Subject to the conditions set forth in paragraph (a) of this section, the employee shall be entitled to be represented by private counsel of his choice in any civil action or proceeding whenever the County Attorney or other counsel designated by the County determines that a conflict of interest exists, or whenever a court, upon appropriate motion or otherwise by a special proceeding, determines that a conflict of interest exists and that the employee is entitled to be represented by counsel of his choice, provided, however, that the County Attorney or other counsel designated by the County may require,

as a condition to payment of the fees and expenses of such representation, that appropriate groups of such employees be represented by the same counsel. Reasonable attorneys' fees and litigation expenses shall be paid by the County to such private counsel from time to time during the pendency of the civil action or proceeding with the approval of the governing body.

(c) Any dispute with respect to representation of multiple employees by a single counsel or the amount of litigation expenses or the reasonableness of attorneys' fees shall be resolved by the court upon motion or by way of a special proceeding.

(d) Where the employee delivers process and a written request for a defense to the County under Section 5 of this local law, the County shall take the necessary steps on behalf of the employee to avoid entry of a default judgment pending resolution of the question pertaining to the obligation to provide for a defense.

#### Section 4. LIMITATIONS

(a) The County shall indemnify and save harmless its employees in the amount of any judgment obtained against such employees in a state or federal court, or in the amount of any settlement of a claim, provided that the act or omission from which such judgment or claim arose occurred while the employee was acting within the scope of his public employment or duties; provided further that in the case of a settlement the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of settlement by the governing body.

(b) Except as otherwise provided by law, the duty to indemnify and save harmless prescribed by this section shall not arise where the injury or damage resulted from intentional wrongdoing or recklessness on the part of the employee.

(c) Nothing in this section shall authorize the County to indemnify or save harmless an employee with respect to punitive or exemplary damages, fines or penalties, or money recovered from an employee pursuant to Section 51 of the General Municipal Law; provided, however, that the County shall indemnify and save harmless its employees in the amount of any costs, attorneys' fees, damages, fines or penalties which may be imposed by reason of an adjudication that an employee, acting within the scope of his public employment or duties, has, without willfulness or intent on his part, violated a prior order, judgment, consent decree or stipulation of settlement entered in any court of this state or of the United States.

(d) Upon entry of a final judgment against the employee, or upon the settlement of the claim, the employee shall serve a copy of such judgment or settlement, personally or by certified or registered mail within thirty days of the date of



entry or settlement, upon the Chairman of the County Board of Supervisors; and if not inconsistent with the provisions of this section, the amount of such judgment or settlement shall be paid by the County.

Section 5. EMPLOYEE COOPERATION REQUIRED

The duty to defend or indemnify and save harmless prescribed by this section shall be conditioned upon: (i) delivery by the employee to the County Attorney or to the Chairman of the County Board of Supervisors of a written request to provide for his defense together with the original or a copy of any summons, complaint, process, notice, demand or pleading within five days after he is served with such document, and (ii) the full cooperation of the employee in the defense of such action or proceeding and in the defense of any action or proceeding against the County based upon the same act or omission, and in the prosecution of any appeal.

Section 6. PRESERVATION OF RIGHTS

The benefits of this section shall inure only to employees as defined herein and shall not enlarge or diminish the rights of any other party nor shall any provision of this section be construed to affect, alter or repeal any provision of the Workers' Compensation Law.

Section 7. NOTICES REQUIRED

This section shall not in any way affect the obligation of any claimant to give notice to the County under Section Ten of the Court of Claims Act, Section 50-e of the General Municipal Law, or any other provision of law.

Section 8. INSURANCE

The County, upon direction by the governing body, is hereby authorized and empowered to purchase insurance from any insurance company created by or under the laws of this state, or authorized by law to transact business in this state, against any liability imposed by the provisions of this section, or to act as a self-insurer with respect thereto.

Section 9. PUBLIC PURPOSE

All payment made under the terms of this section, whether for insurance or otherwise, shall be deemed to be for a public purpose and shall be audited and paid in the same manner as other public charges.

Section 10. NON-LIMITATION OF RIGHTS/OBLIGATIONS

The provisions of this section shall not be construed to impair, alter, limit or modify the rights and obligations of any insurer under any policy of insurance.

Section 11. IMMUNITY

Except as otherwise specifically provided in this section, the provisions of this section shall not be construed in any way to impair, alter, limit, modify, abrogate or restrict any immunity to liability available to or conferred upon any unit, entity, officer or employee of the County by, in accordance with, or by reason of, any other provision of state or federal statutory or common law.

Section 12. SOLE BENEFITS

Except as otherwise provided in this law, benefits accorded to employees under this section shall be in lieu of and take the place of defense or indemnification protections accorded the same employees by another enactment.

Section 13. SEVERANCE

If any provision of this section or the application thereof to any person or circumstances be held unconstitutional or invalid in whole or in part by any court, such holding of unconstitutionality or invalidity shall in no way affect or impair any other provision of this section or the application of any such provision to any other person or circumstance.

Section 14. EFFECTIVE DATE

This local law shall take effect immediately.

SECONDED BY SUPERVISORS:

Jennie Adsit

Theodore Rand

Donald E. Jewett

Ralph R. Dickinson

Resolution

COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST

Department: Board of Elections

Jurisdictional Committee: County Officers

Action Requested

- Transfer of Funds
- Appropriation/Revenue Increase
- Establish New Accounts

Explanation and Justification of Request:

A transfer of funds is requested to supplement A1450-4022 Postage account in the amount of \$1000.00 from account A1450-4052.

This projected shortage in the postage account is due to extremely heavy mailing of registration forms and absentee applications and the mailing of absentee ballots.

Funding is available from unencumbered funds in account A-1450-4052

*Combined w/ previous ABMR  
JWB*

From/Decrease-Account No.	Proposed Action: Amount	Account Description
A1450-4052	(\$1000.00)	Advertising

To/Increase-Account No.	Amount	Account Description
A1450-4022	\$1000.00	Postage

Authorizations

Administrators Approval

Board of Supervisors Approval

Administrative

Board Committee

*W.L. Miller*  
\_\_\_\_\_  
Department Head

10/13/88  
Date

\_\_\_\_\_  
Personnel Director (Personnel Services Only)

Date

*Gene P. Jenkins*  
\_\_\_\_\_  
County Treasurer/Budget Officer

10/13/88  
Date

*[Signature]*  
\_\_\_\_\_  
County Administrator

10/14/88  
Date

\_\_\_\_\_  
Date

*D*

Resolution

COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST

Department: Board of Elections

Jurisdictional Committee: County Officers

Action Requested

- Transfer of Funds
- Appropriation/Revenue Increase
- Establish New Accounts

Explanation and Justification of Request:

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This projected shortage in the postage account is due to extremely heavy mailing of registration forms and absentee applications and the mailing of absentee ballots.

Funding is available from unencumbered funds in account A-1450-4052

*Combined w/ previous ABMR  
JWB*

Proposed Action:

From/Decrease-Account No.	Amount	Account Description
A1450-4052	(\$1000.00)	Advertising

To/Increase-Account No.	Amount	Account Description
A1450-4022	\$1000.00	Postage

Authorizations

Administrators Approval

Board of Supervisors Approval

Administrative

Board Committee

*W.L. Miller*  
\_\_\_\_\_  
Department Head

10/13/88  
\_\_\_\_\_  
Date

Personnel Director (Personnel Services Only)

\_\_\_\_\_  
Date

*Gene D. Anderson*  
\_\_\_\_\_  
County Treasurer/Budget Officer

10/13/88  
\_\_\_\_\_  
Date

County Administrator

10/14/88  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*D*

# Board of Supervisors of the County of Jefferson

Resolution No. 284

Amending the 1988 County Budget/Board of Elections

By Supervisor Jennie M. Adsit  
Chairman, County Officers Committee

Whereas, Increased requests for absentee ballots and higher postal rates have depleted funds in the postage account.

Now, Therefore, Be It Resolved, That there be and is hereby appropriated the sum of \$2000 to Elections Account A1450.4022 Postage, and there is hereby transferred the sums of:

\$1000 from Elections Account A1450.4030 Printing  
\$1000 from Elections Account A1450.4052 Advertising

for the purpose of amending the 1988 County Budget.

Seconded by Supervisors Victor S. Knight Theodore Rand  
Merianne Shelmidine John G. Davis



**COUNTY OF JEFFERSON**  
**BOARD OF ELECTIONS**  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

December 12, 1988

DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

TO: James Wright, County Administrator

SUBJECT: Annual Progress Report

The Board of Elections in carrying out the duties and responsibilities as defined by New York State Election Law conducted Federal, State and local elections for year 1988.

Services provided include voter registration, training of election inspectors, machine custodians, information and election data for governmental agencies.

This office processed and approved 8,569 voter registration forms. 4,022 voters were cancelled for failure to vote in four years. 43,169 voters were eligible to vote in the 1988, general election. Mailed 40,076 voter residence verification cards to voters; 2,528 cards were returned and processed.

Sincerely,

*W. L. Milton*

W. L. Milton, Chief Clerk

COUNTY OF JEFFERSON  
OFFICE OF THE COUNTY ADMINISTRATOR

TO W. Milton, Board of Elections DATE January 17, 1989  
FROM J. Wright *JWR* FILE \_\_\_\_\_  
SUBJECT 1989 Work Plan

This shall serve to confirm our discussions relative to your proposed 1989 departmental work plan. The work plan submitted is accepted with the inclusion of the following issues we discussed.

1. Computer Facsimilie Signatures: The department will explore the feasibility of acquiring computer facsimilie signature equipment to replace the current system of manual entry poll registration book. A proposal of advantages - disadvantages, and costs will be prepared for consideration in the 1990 budget request.
2. Elections Board - The department will prepare agendas for monthly Board of Elections meetings, maintain detailed minutes of issues and decisions to be signed and approved by the Commissioners for a permanent record. The Board will hold regular monthly meetings. A proposal for clerical support will be developed for consideration.
3. Office Relocation - The department will prepare plans for the relocation of office space, including the development of a schedule which will not conflict with the election calendar. *sent 2/3/89*

Should you have any questions please advise. Thank you.

JWW:jds



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

TO: James W. Wright, County Administrator

SUBJECT: Workplan for year 1989

FROM: W. Milton, Board of Elections

*W. Milton*

Our responsibilities, duties and timing of elections are mandated by New York State Election Law and the political calendar for 1989.

For year 1989, this office will be conducting, County, City of Watertown and Town elections.

I do not foresee any major problems or significant issues for this office for 1989.



**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections

Jurisdictional Committee: County Officers

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

A transfer of funds is requested to supplement A1450-4116 Postage Account in the amount of \$950.00.

This shortage in the account is due to extremely heavy mailing of registration forms, absentee ballot forms and requests, and financial filing forms.

Funding is available from unencumbered funds in account A1450-4414 Supporting Services/Microfilm

<b>Proposed Action:</b>		
From/ <del>Decrease</del> -Account No.	Amount	Account Description
A1450-4414	(\$950.00)	Supporting Services/ Microfilm
To/Increase-Account No.	Amount	Account Description
A1450-4116	\$950.00	Postage

**Authorizations**

Administrators Approval

Board of Supervisors Approval  
**Board Committee**

**Administrative**

*W.L. Milton*  
W.L. Milton

Department Head

10/27/89

Date

Personnel Director (Personnel Services Only)

Date

10/27/89

Date

County Treasurer/Budget Officer

10/27/89

Date

County Administrator

Date



CENTRAL NEW YORK REPORTING SERVICE

406 HANOVER AVENUE  
LIVERPOOL, NEW YORK 13088  
(315) 451-6797  
Tax ID #16-1179635

Invoice No. 89-12820

December 8, 1989

TO: William Milton  
Chief Clerk, Board of Elections  
175 Arsenal Street  
WATERTOWN NY 13601

RE: Board of Elections  
Hearing  
Absentee Ballots

11/22/89	Transcript of proceedings	\$247.50	\$283.02
	Original only - 90 pp @ \$2.75		
	Travel	33.12	
	Postage	<u>2.40</u>	
	Original to Mr. Milton		
	Transcript delivered/mailed 12/7/89		
	<u>COUNTY VOUCHER FORM ATTACHED</u>		
	<i>OK Wm 12/14/89</i>		
TLM/tlm/cda Wtn	<u>PLEASE RETURN COPY OF INVOICE WITH REMITTANCE</u> <u>Thank You!</u>		
	A service charge of 1½% per month will be added to all outstanding accounts after 60 days.		

**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections

Jurisdictional Committee: County Officers

**Action Requested**

Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

The cost of stenographic service exceeds the balance in account for supporting services/microfilm A1450-4414 by \$233.02, therefore a fund transfer is requested in this amount.

funding is available from unencumbered funds in the Advertising Account A1450.4415.

**Proposed Action:**

From <del>Increase</del> Account No.	Amount	Account Description
A1450.4415	\$233.02	Advertising
To/ <del>Increase</del> Account No.	Amount	Account Description
A1450.4414	\$233.02	Supporting Services/ Microfilm

**Authorizations**

Administrators Approval

Board of Supervisors Approval

**Administrative**

**Board Committee**

William L. Milton  
Department Head

12/14/89  
Date

James D. Jenkins  
Personnel Director (Personnel Services Only)

[Signature]  
County Treasurer

[Signature]  
County Administrator

12/14/89  
Date

\_\_\_\_\_  
Date


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date

The Commissioners of Elections having organized in January,  
and electing Thomas Inglehart as President and William McClusky  
as Secretary, held regular monthly meetings with a record being  
made of each meeting.

Plans for relocation by this office to the 4th floor were  
presented for approval.

Should you have any questions, please contact me.

Respectfully submitted

  
W.L. Milton

There were 40,972 address check cards sent out in August 1989, to verify addresses. 2,638 cards returned as undeliverable.

SPECIAL PROGRAMS:

Outreach activities: Registration of high school juniors and seniors at each school district in this county.

Conducted seminar on Elections at South Jefferson Central School in October for junior and senior students

Schools & Training: 337 Election Inspectors and Alternate Inspectors trained in elections procedures at Jefferson Community College in August, 1989.

Machine Custodian training on voting machines set-up and repair held in August and October, 1989, for 25 custodians.

LEGAL ACTIVITIES:

The investigation conducted by the State Board of Elections in reference to 1985 petitions was concluded in June, and there was no reasonable cause to believe that the Board of Elections failed to act in a timely manner on the original complaint.

A total of nine (9) absentee ballots in Town of Lyme District #3, challenged on question of residency.

Commissioners of Elections ruled ballots to be counted.

ACCOMPLISHMENTS:

Computerization of Absentee Ballot procedure. This new system is accurate, time saving and cost effective.

Election Inspectors and Alternate Inspectors listing by party, district, ward and town is now fully computerized, thus saving many hours of manual work.

GENERAL ELECTION VOTE:

Total Eligible	40,194
Total voted	23,422
% participation	58.27%

PETITION STATISTICS

Primary petitions filed	54
General Election filed	235

There were three challenges to petitions filed for primary.  
Commissioners ruled all petitions valid.

ABSENTEE BALLOT STATISTICS

Primary sent:

Regular	61
Confined	422
Military	<u>619</u>
Total	1102

General Election sent:

Regular	613
Confined	453
Military	<u>230</u>
Total	1296

CANCELLATION & PURGE STATISTICS

1989 cancelled	3646
1989 purged - failure to vote in 4 yrs.	<u>796</u>
total	4442

REGISTRATION STATISTICS

Central Registration	241
Mail Registration	2807
Local Registration	<u>246</u>
total	3294



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543  
TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

December 18, 1989

DEMOCRATIC COMMISSIONER  
THOMAS B. INGLEHART

TO: James W. Wright, County Administrator  
SUBJECT: 1989 year end summary of activities  
FROM: W. L. Milton, Chief Clerk

GENERAL INFORMATION:

Primary enrollments books printed in February, 1989, with 40,332 registered voters

Fire District, School District and Village elections officials assisted by this office in the conduct of their elections.

The B.O.E. conducted primary elections in the City of Watertown and various towns in the county on September 12, 1989.

Local registration day was held on October 12, 1989, with 246 persons being registered.

General election was held on November 7, 1989, for State Ballot Proposal, Justice of Supreme Court, City Supervisors, Town Officers and City of Watertown Councilman.

STATISTICAL DATA:

Registration figures as of 11/7/89 40,194

Dem.	12,963
Rep.	21,404
Con.	376
RTL	71
Lib.	354
Ntl.	<u>5,026</u>
Total	40,194
Male	18,959
Female	<u>21,235</u>
Total	40,194



**COUNTY OF JEFFERSON**  
**BOARD OF ELECTIONS**  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543  
TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER  
WILLIAM J. McCLUSKY

December 26, 1989

DEMOCRATIC COMMISSIONER  
THOMAS B. INGLEHART

TO: James W. Wright, County Administrator  
SUBJECT: 1990 Work Plan  
FROM: W. L. Milton, Board of Elections

One of our main goals for year 1990 will be the conduct of elections to the best of our ability. Our political year starts in December each year and runs through November the following year. 1990 is the year for the election of Governor and Lt. Governor, Comptroller, Attorney General, Representative in Congress, New York State Senate and Assembly and some local elections. Past experience indicates a large primary election for 1990.

Other goals and objectives are as follows:

1. Relocation to the 4th floor with as little conflict with the political process as possible.
2. Implementing a computer set-up to handle facsimile signatures of voters to replace the registration books.
3. Implementing a computer program to handle election night vote returns.
4. Implementing a program to input and update voter history for each election.

I do not foresee any major problem or issues for this office for year 1990.



# Board of Supervisors of the County of Jefferson

Resolution No. 363

Designation of Official Newspapers for 1990

By Supervisor Jennie M. Adsit  
Chairman, County Officers Committee

Resolved, That, pursuant to Section 214 of the County Law, the two newspapers listed below be and are hereby designated as the official newspapers of the County of Jefferson for the year 1990 for the publication of all local laws, notices and other matters required by law to be published.

Name	Address
Watertown Daily Times	Watertown, New York
Thousand Islands Sun	Alexandria Bay, New York

Seconded by Supervisors John Davis Theodore Rand  
Victor S. Knight Merianne Shelmidine



COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543

TELEPHONE: (315) 785-3027, 3028 or 3325

REPUBLICAN COMMISSIONER

WILLIAM J. McCLUSKY

DEMOCRATIC COMMISSIONER

THOMAS B. INGLEHART

TO: James Wright, County Administrator

SUBJECT: Authorization for Overtime

FROM: W. Milton

During the election process it is necessary for my clerks to incur overtime. I request your approval for overtime on the following dates:

Primary Day, September 11, 1990, approx. 10 hours total OT

Local Registration Day, October 13, 1990, approx 22 hours OT

General Election Day, November 6, 1990, approx 40 hours OT

Additionally, I request authorization for overtime (if required) to process the high volume of registration forms normally received prior to election day, approx, 50 hours total OT.

Funds have been appropriated in the 1990 budget for OT. Projected maximum total dollars for OT is \$1500.

**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: ~~Board of Elections~~

Jurisdictional Committee: County Officers & Education

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

After the purchase of two (2) voting machines a balance of \$700.00 is shown in account A1450.2300 - Technical Equipment. I request part of this balance be expended on three (3) secretarial chairs that will give better back support to the clerks. Amount of transfer \$300.00

**Proposed Action:**

From/ <del>Increase</del> -Account No.	Amount	Account Description
A1450.2300 Tech. Equip	\$300.00	Technical Equipment

To/ <del>Increase</del> -Account No.	Amount	Account Description
A1450.2200	\$300.00	Office Equipment

**Authorizations**

Administrators Approval

Board of Supervisors Approval

**Administrative**

**Board Committee**

William L. Milton  
Department Head

2/14/90  
Date

Gene S. Jenkins  
Personnel Director (Personnel Services Only)

2/14/90  
Date

John V. Harty  
County Treasurer

2/27/90  
Date

[Signature]  
County Administrator

\_\_\_\_\_ Date

**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections

Jurisdictional Committee: County Officers & Education

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

Office supply account will be depleted prior to end of year. Funding is currently available from enencumbered department account balances.

From/ <del>increase</del> Account No.	<b>Proposed Action:</b> Amount	Account Description
A1450.4313	(\$400.00 )	Travel Exp.
To/ <del>increase</del> Account No.	Amount	Account Description
A1450.4110	\$400.00	Office Supplies

**Authorizations**

Administrators Approval

Board of Supervisors Approval  
**Board Committee**

*William L. Milton*  
Administrative  
William L. Milton  
Department Head

9/7/90  
Date

N/A  
Personnel Director (Personnel Services Only)

9/7/90  
Date

*Gene A. Jenkins*  
County Treasurer

9/7/90  
Date

County Administrator

Date

# McClusky Law Firm

---

8 Main Street  
P.O. Box 97  
Adams, New York 13605  
Telephone: (315) 232-4551

WILLIAM J. McCLUSKY

JAMES P. McCLUSKY\*  
TIMOTHY M. McCLUSKY

\*ALSO ADMITTED IN N.J.

November 20, 1990

James W. Wright  
County Administrator  
Chestnut Street  
Watertown, NY 13601

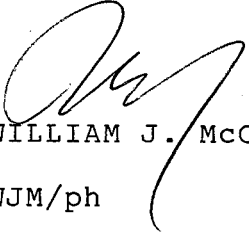
Please be advised that I am retiring from County Service as of December 1, 1990.

It certainly has been a pleasure working with the Board of Election over the years and in particular, the fine employees that the County is blessed to have in that department.

If there is anything I can do or any recommendations I can make would you kindly contact me.

Once again I thank you for giving me the honor of serving the County in this matter.

Very truly yours,

  
WILLIAM J. McCLUSKY

WJM/ph

cc: Ronald E. Trickey  
William Milton

Board of Supervisors of the County of Jefferson

Resolution No. 44

Appointing Election Commissioners

By Supervisor Eugene J. Parker  
Chairman, County Officers and Education Committee

Resolved, That pursuant to Section 3-204 of the Election Law, James B. Ellsworth, Republican, and Peggy J. Zeccolo, Democrat, be and hereby are appointed as Election Commissioners of the County of Jefferson for a two year term expiring December 31, 1992.

Seconded by Supervisors Lena C. Ward William Johnson  
Victor S. Knight and Ken L.

State of New York }  
COUNTY OF JEFFERSON

ss.:

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 44 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 8th day of January, 19 91 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 9th day of January, 19 91.

John V. Hartley  
Clerk of the Board of Supervisors

**COUNTY OF JEFFERSON  
ADOPTED BUDGET MODIFICATION REQUEST**

Department: Board of Elections

Jurisdictional Committee: County Officers & Education

**Action Requested**

- Transfer of Funds       Appropriation/Revenue Increase       Establish New Accounts

**Explanation and Justification of Request:**

Al450.1100 indicates a minus balance of \$179.19 for year 1990. A transfer of funds is available from encumbered department account balance.

**Proposed Action:**

From/ <del>Increase</del> -Account No. Al450-1110	Amount (\$179.19)	Account Description Personal Services-Temporary
--	----------------------	--

To/ <del>Increase</del> -Account No. Al450.1100	Amount \$179.19	Account Description Personal Services- Elections
--	--------------------	---

**Authorizations**

Administrators Approval

**Administrative**

W.L. Melton  
Department Head

1/28/91  
Date

Jane A. Jenkins  
Personnel Director (Personnel Services Only)  
County Treasurer/Budget Officer

1/28/91  
Date

\_\_\_\_\_  
County Administrator

Date

Board of Supervisors Approval

**Board Committee**

Resolution 371  
[Signature]

Wesley E. Hauer

1-30-91  
Date



REPUBLICAN COMMISSIONER  
JAMES B. ELLSWORTH III

RECEIVED  
BOARD OF ELECTIONS  
MAY 21 PM 4:18  
COUNTY OF JEFFERSON  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543  
JEFFERSON COUNTY  
TELEPHONE: (315) 785-3027, 3028 or 3325

DEMOCRATIC COMMISSIONER  
PEGGY L. ZECCOLO

May 31, 1991

I hereby appoint Helen Farrell to be Deputy Commissioner of Elections with full powers provided by law to perform the functions of Commissioner in my absence.

James B. Ellsworth III, Commissioner



RECEIVED

# Board of Supervisors of the County of Jefferson

Resolution No. 176

91 JUL -8 PM 2:23

JEFFERSON COUNTY

Appointing Election Commissioner

By Supervisor Eugene J. Parker  
Chairman, County Officers and Education Committee

Resolved, That pursuant to Section 3-204 of the Election Law, Helen G. Farrell, Republican, be and hereby is appointed as Election Commissioner of the County of Jefferson to fill the unexpired term of James B. Ellsworth, said term to expire December 31, 1992.

Seconded by Supervisors Lena C. Ward \_\_\_\_\_  
\_\_\_\_\_

7/2/91

State of New York }  
COUNTY OF JEFFERSON

ss.:

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 176 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 2<sup>nd</sup> day of July, 19 91 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 5<sup>th</sup> day of July, 19 91.

John V. Hatzler  
Clerk of the Board of Supervisors

TOWN OF WATERTOWN  
OFFICE OF THE TOWN CLERK  
6873 BROOKSIDE DRIVE  
WATERTOWN, NEW YORK 13601-9363  
(315) 782-8248

TOWN CLERK  
KAY M. FISK

DEPUTY  
GLORIA I. KNAPP

REGULAR MEETING  
TOWN BOARD - TOWN OF WATERTOWN  
AUGUST 8, 1991

MOTION #117

Supervisor Dickinson moved and Councilman Harvey seconded:

WHEREAS Farm Specialist Realty, Inc. the subdivider, has requested that the name of Pheasant Run (Road, Drive or Lane) be substituted for Cagwin Bend South, therefore

BE IT RESOLVED that the name Pheasant Run Road is hereby designated as the Official Town name of the branch of road extending south off Cagwin Road and previously identified as Cagwin Bend South. The Clerk is directed to give notice of road name to the U.S. Postal Service, Jefferson County Tax Mapping Department, the South Jefferson School District, Jefferson County Fire Dispatch Service, the Sheriff's Office, State Police, the Town of Watertown Fire Department and District, the County Board of Elections and any others deemed appropriate.

Ayes all.

STATE OF NEW YORK  
COUNTY OF Jefferson  
TOWN OF Watertown

SS:

(SEAL)

Town Board Resolution - Certificate No. 337

WILLIAMSON LAW BOOK CO., ROCHESTER, N.Y. 14609

I, Kay M. Fisk, Town Clerk of the  
Town of Watertown County, New York,  
DO HEREBY CERTIFY, that I have compared the foregoing with the original resolution  
adopted by the Town Board of the Town of Watertown  
at a meeting of said Board held on the 8th day of August

19 91, and that the foregoing is a true and correct transcript of said original  
resolution and of the whole thereof, and that said original resolution is on file in my office.

I DO FURTHER CERTIFY that each of the members of said Town Board had due notice  
of said meeting, and that Ralph R. Dickinson, Supervisor, and  
Kenneth T. Sutton, Raymond K. Harvey, Stephen L. Rich, and  
\_\_\_\_\_, Councilmen were present at such meeting, and  
\_\_\_\_\_, Town Justices,  
\_\_\_\_\_ was absent.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the  
Town of Watertown, this 27th day of August, 19 91

Kay M. Fisk  
Town Clerk.

EMPLOYEE TIME AND ATTENDANCE RECORD

NAME: MARY SMITH S.S.#: 000-00-0000  
 PAY PERIOD: FEBRUARY 24, 1991 THRU: MARCH 9, 1991  
 DEPT: \_\_\_\_\_ JOB TITLE: TYPIST

	TIME PRESENT				TIME ABSENT			
	REGULAR	ADDITIONAL	SHIFT	OTHER TYPE HOURS	VACATION	SICK	COMP	OTHER TYPE HOURS
SUN								
MON	7							
TUE	7							
WED	7							
THU	7							
FRI	7							
SAT								
WEEK 1	35							
SUN								
MON	-							IW 7
TUE	-							IW 7
WED	-							IW 7
THU	5			(ANY COMBINATION OF "IW" & "R" TO EQUAL STANDARD HOURS)				IW 2
FRI	7							
SAT								
WEEK 2	12							IW 23
TOTALS	47							IW 23

I hereby certify that the foregoing truly and accurately reflects hours worked and approved leave time for the period indicated.

I hereby certify that the foregoing has been reviewed by me and truly and accurately reflects employee's hours worked and leave utilized as approved time for payroll purpose for the period indicated.

DATE \_\_\_\_\_

EMPLOYEE'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

DEPARTMENT HEAD'S SIGNATURE \_\_\_\_\_

COUNTY OF JEFFERSON



DEPARTMENT OF PERSONNEL

COUNTY OFFICE BUILDING  
175 ARSENAL STREET  
WATERTOWN, NEW YORK 13601  
(315) 785-3147

STEPHEN R. MILLER  
Director of  
Personnel  
Employment and Training  
Labor Relations

CHRISTOPHER S. BOULIO  
Personnel Assistant

TO: Department Heads (excluding Sheriff, J.C.C., Emergency Management)  
FROM: Stephen R. Miller *SEM*  
DATE: March 7, 1991  
RE: Payroll procedures for emergency ice conditions (payroll period ending March 9th)

Due to the official Declaration of Emergency by the Chairman of the Board of Supervisors and the attendant travel bans that were imposed as a public safety measure, you are authorized to use the inclement weather code (IW) on timesheets for employees who were scheduled to work during the period 11:00 p.m. March 3rd through March 6th at 12:00 midnight.

You are further authorized to use the IW code for hours the employee did not report for work, through no fault of their own, on Thursday, March 7th to the extent of their standard work day (i.e., 7 hours for 35 hour week; 8 hours for 40 hour week).

Employees (with the exception of Management, Sheriff's Department, and Community College) who were required to perform direct services in conjunction with the Jefferson County Emergency Management Office or Emergency Highway Department functions will be compensated for regular hours and overtime hours in accordance with the Jefferson County/C.S.E.A. agreement. These hours are in addition to the inclement weather (IW) hours.

Please forward a copy of each timesheet in your department for this payroll period to our office at the time you submit payroll.

If you have any questions regarding payroll submission, please contact our office.

JEFFERSON COUNTY EMERGENCY MANAGEMENT OFFICE

EMERGENCY OPERATING CENTER  
COUNTY OFFICE BUILDING

THOMAS C. BOWMAN  
Director



91 MAR 11 AM 11:45  
JEFFERSON COUNTY

175 Arsenal Street  
Watertown, NY 13601  
(315) 785-3185

EXECUTIVE ORDER

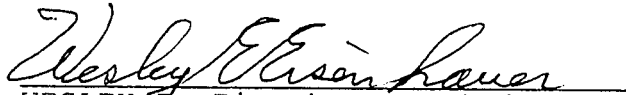
TO: County Department Heads

FROM: Wesley E. Eisenhauer

SUBJECT: Authorization of compensation and payroll procedures  
for Emergency Management Services and Supportive  
Services

PURSUANT TO THE AUTHORITY OF NEW YORK STATE EXECUTIVE LAW, ARTICLE 2B, AND THE JEFFERSON COUNTY DECLARATION OF EMERGENCY, DATED MARCH 4, 1991, AS CHIEF EXECUTIVE OFFICER OF JEFFERSON COUNTY, I, DO HEREBY AUTHORIZE THE COMPENSATION AND PAYROLL PROCEDURES FOR COUNTY EMPLOYEES AS REFLECTED IN THE ATTACHED DOCUMENT WHICH IS INCORPORATED AND MADE A PART OF THE EXECUTIVE ORDER AND AUTHORIZATION.

I FURTHER HEREBY AUTHORIZE AND DIRECT THAT IN INSTANCES WHERE FUNDS FOR OVERTIME ARE INSUFFICIENT WITHIN A SINGLE DEPARTMENTAL LINE ITEM, PAYMENT SHALL BE PROCESSED AND ISSUED PROVIDED THERE ARE AVAILABLE FUNDS WITHIN THE DEPARTMENT OPERATING BUDGET.

  
WESLEY E. Eisenhauer, Chairman  
County of Jefferson  
Board of Supervisors  
March 8, 1991  
8:00 a.m.

cc. J.W. County Administrator  
J. Jenkins  
J. Delles

061-91

JEFFERSON COUNTY  
VACANCY REVIEW REQUEST

DEPARTMENT: Board of Elections

POSITION NUMBER AND TITLE: Registration Clerk

ANNUAL SALARY: \$12,357.80 (Grade IV)

DATE VACANT: 2/15/91

NEW POSITION

PROMOTION

VACANCY REPLACEMENT

NEED:

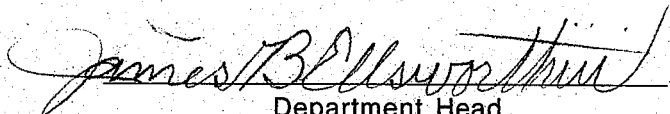
State of NY Election Law-Section 3-300 states the clerks of the Board of Election offices must be equally represented by the major political parties. We must have a Republican registration clerk to comply with this law.

SERVICE IMPACT:

We are starting our busy season and need all of our regular workers.

FINANCIAL IMPACT:

None-This is all ready in the budget.

  
Department Head  
COMMISSIONER

MARCH 18, 1991  
Date

PERSONNEL RECOMMENDATION:

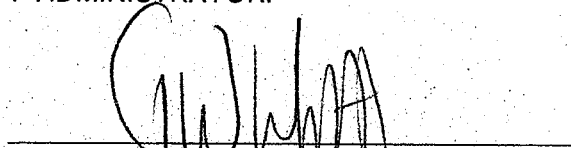
AUTHORIZATION CONDITIONS:

Commence BEGINNING of Payroll Period

COUNTY ADMINISTRATOR:

APPROVED

DISAPPROVED

  
County Administrator

3/22/91  
Date

CB124

File Copy For:

Originating Department

County Administrator

Personnel

# Board of Supervisors of the County of Jefferson

Resolution No. 87

Amending Resolution No. 275 of 1990

Establishing Salaries for Administrative Employees

By Supervisor Jenni Adair  
Chairman, Personnel Committee

Resolved, That Resolution No. 275 of 1990 be and hereby is amended to reflect the following changes in administrative employees and establish the appropriate compensation for fiscal year 1991.

<u>Action</u>	<u>Employee</u>	<u>Grade</u>	<u>Title</u>	<u>1991 Salary</u>
Delete	Milton	XI	Chief Clerk, Bd. of Elections	\$25,195
Add	Corey	XI	Sr. Clerk, Board of Elections	\$25,195
Delete	Grieco	V	Highway Const. & Maint. Supv.	\$38,179
Add	Banville	V	Highway Const. & Maint. Supv.	\$32,102

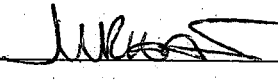
Seconded by Supervisors

Donald E. Smith  
Mark Freeman

COUNTY OF JEFFERSON  
OFFICE OF THE COUNTY ADMINISTRATOR

TO Sandra Corey, Elections Senior Clerk

DATE March 25, 1991

FROM J. Wright 

FILE \_\_\_\_\_

SUBJECT Election Department Issue

The following is in response to the outstanding issues effecting the Elections Department.

1. Senior Clerk Salary

Pursuant to Resolution 87, adopted by the Board of Supervisors on March 19, 1991, the salary of \$25,195 has been authorized for the position of Senior Clerk. (copy attached)

2. Registration Clerk Vacancy

Pursuant to administrative review, the registration clerk vacancy has been authorized to be refilled. (copy attached)

3. Typewriter Purchase

I have reviewed the request to reallocate the equipment funds within your budget. I will authorize the reallocation to purchase a replacement typewriter not to exceed \$500. The balance of the equipment appropriation has been frozen pending the finalization of the state budget. Please coordinate with S. Hyman, Budget Analyst.

Should you have any questions, please feel free to contact me at your convenience.

JWW:jdj

cc: Elections Commissioners  
S. Miller, Personnel Director  
S. Hyman, Budget Analyst

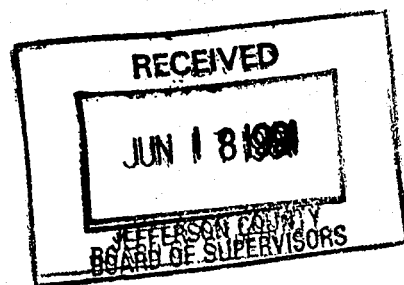




REPUBLICAN COMMISSIONER  
Helen G. Farrell

RECEIVED

BOARD OF COUNTY OF JEFFERSON  
BOARD OF ELECTIONS  
COUNTY BUILDING, 175 ARSENAL STREET  
WATERTOWN, NY 13601-2543  
JEFFERSON TELEPHONE: (315) 785-3027, 3028 or 3325



DEMOCRATIC COMMISSIONER  
PEGGY L. ZECCOLO

TO: James Wright, Administrator  
FROM: *pc* Sandra Corey, Senior Clerk  
RE: Hiring of Temporary Clerks

*TO: ELECTIONS*

Our work load is beginning to increase at a steady pace, and we would like to call in two temporary clerks at this time. We have to pull records that need microfilming, and the registration books have to be updated with new cards, etc. Our registration clerks are receiving a great deal of registrations, and the senior clerks are working with petitions, candidates, and preparing for elections, so the full time office personnel do not have the time for the maintenance of files.

We would like to start the temporaries on July 1, 1991 if this is feasible.

cc: Personnel/Steve Miller

*Authorized and approved with the  
budget Appropriations. JWB  
6-21-91*

*cc: Personnel*



RECEIVED JEFFERSON COUNTY  
BOARD OF ELECTIONS VACANCY REVIEW REQUEST

168-91

DEPARTMENT: Board of Elections

JEFFERSON COUNTY

POSITION NUMBER AND TITLE: A1450.1100-002 Senior Clerk

ANNUAL SALARY: \$25,195

DATE VACANT: 11/12/91

NEW POSITION  PROMOTION  VACANCY REPLACEMENT

NEED: New York State law requires equal representation from each major party (Republican and Democrat) at all times. Senior Clerk Garna Morgan represents the Democrat party and will have to be replaced as soon as possible. The Commissioners have appointed Cindy Corbett to replace Garna Morgan upon her retirement, and Marsha Phillips will replace Cindy Corbett as Registration Clerk.

SERVICE IMPACT:

FINANCIAL IMPACT: ~~There will be a -\$5,571 to fill Garna Morgan's vacancy, and a -\$53.00 to fill Cindy Corbett's vacancy.~~

There will be a -\$5,571 to fill Garna Morgan's vacancy, and a <sup>SAVINGS</sup> (\$53.00) to fill Cindy Corbett's vacancy.

Sandra L. Corey, Senior Clerk  
Department Head

11/4/91  
Date

PERSONNEL RECOMMENDATION:

1.0 # 202 transferred to 1100 account.  
OK ERM eff 11/18/91

AUTHORIZATION CONDITIONS:

COUNTY ADMINISTRATOR:

APPROVED

DISAPPROVED

[Signature]  
County Administrator

11-15-91

Date

CB124

File Copy For:  Originating Department  County Administrator  Personnel

Board of Supervisors of the County of Jefferson

Resolution No. 301

91 NOV 15 PM 12:35

Establishing and Abolishing Certain Positions and Establishing Compensation for Certain Positions in the Board of Elections

By Supervisor Jennie A. Asst.  
Chairman, Personnel Committee

Whereas, The Commissioners of the Board of Elections have recently analyzed the operations of the Board of Elections and have submitted recommendations concerning management and management salaries for the Board of Elections.

Now, Therefore, Be It Resolved That the two positions of Senior Clerk in the Board of Elections are hereby abolished and there is hereby created two positions of Deputy Commissioner of Elections, and be it further

Resolved, That the incumbents in said positions of Deputy Commissioner of Elections shall here forward be excluded from longevity salary benefits as provided by Section I. 2. of the Jefferson County Management Policy, and be it further

Resolved, That the annual salary for the two referenced positions of Deputy Commissioner of Elections is hereby established at \$25,195, said salary to be effective immediately and to remain fixed through December 31, 1992, and be it further

Resolved, That the annual salary for the two positions of Commissioner of Elections during calendar year 1992 is hereby established at the amount of \$2,500.

Seconded by Supervisors Mary E. Flynn Kenneth N. Melto  
Donald E. Dewitt Mark Freeman

11/12/91

State of New York }  
COUNTY OF JEFFERSON

ss.:

I, the undersigned, Clerk of the Board of Supervisors of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 301 of the Board of Supervisors of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 19 91 and that the same is a true and correct copy of such Resolution and of the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this 13th day of November, 19 91.

John V. Hartgering  
Clerk of the Board of Supervisors